

**BLACKHAWK SCHOOL DISTRICT  
 DEPOSITORY CASH AND RELATED INTEREST INCOME  
 AS OF APRIL 30, 2021**

<b>FIRST NATIONAL BANK (FNB)</b>	<b>FUND</b>	<b>4/1/2021 BEGINNING BALANCE</b>	<b>RECEIVED</b>	<b>DISBURSED</b>	<b>INTEREST DIVIDENDS INCOME</b>	<b>4/30/2021 ENDING BALANCE</b>
GENERAL FUND	10	\$ 3,725,375.35	\$ 1,988,347.82	\$ (2,509,734.74)	\$ -	\$ 3,203,988.43
GENERAL FUND FNB SWEEP ACCOUNT	10	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL FUND FNB - MM	10	\$ 5,594,748.06	\$ -	\$ -	\$ 965.67	\$ 5,595,713.73
PAYROLL (pass-thru account)	10	\$ 40,259.83	\$ 803,402.84	\$ (807,834.36)	\$ 14.54	\$ 35,842.85
G M COMPENSATORY FUND		\$ 6,505.69	\$ -	\$ -	\$ 0.80	\$ 6,506.49
CONSTRUCTION FUND	32	\$ 16,776.26	\$ 20,000.00	\$ (19,669.16)	\$ -	\$ 17,107.10
BLACKHAWK ACTIVITIES & ATHLETICS COMM- Bank	32-A	\$ 171,697.25	\$ -	\$ (50.00)	\$ -	\$ 171,647.25
BLACKHAWK ACTIVITIES & ATHLETICS COMM- PayPal	32-A	\$ 9,962.19	\$ -	\$ -	\$ -	\$ 9,962.19
FOOD SERVICE	51	\$ 192,070.48	\$ 13,086.00	\$ (50,217.49)	\$ 21.94	\$ 154,960.93
FOOD SERVICE - Money Market	51	\$ 365,569.31	\$ -	\$ -	\$ 63.10	\$ 365,632.41
HEALTH FUND	66	\$ 1,472,226.95	\$ 20,753.95	\$ (2,625.41)	\$ 182.73	\$ 1,490,538.22
HEALTH FUND - Money Market	66	\$ 916,715.24	\$ -	\$ -	\$ 158.23	\$ 916,873.47
DENTAL FUND	67	\$ 31,459.90	\$ 9,645.12	\$ (10,151.50)	\$ 3.64	\$ 30,957.16
DENTAL FUND - Money Market	67	\$ 34,846.36	\$ -	\$ -	\$ 6.01	\$ 34,852.37
VISION FUND	68	\$ 24,168.73	\$ 3,165.40	\$ (7,868.90)	\$ 2.60	\$ 19,467.83
HERBERT LUNT ENDOWMENT FUND (quarterly dvds/intrst)	70	\$ 191,485.30	\$ -	\$ (2,968.98)	\$ 2,089.09	\$ 190,605.41
SCHOLARSHIP FUND	70	\$ 31,539.53	\$ -	\$ (243.92)	\$ 187.57	\$ 31,483.18
ACTIVITY FUND BHS	81	\$ 93,779.19	\$ 10,060.97	\$ (12,430.99)	\$ 11.51	\$ 91,420.68
ACTIVITY FUND BHS - Money Market	81	\$ 104,434.05	\$ -	\$ -	\$ 18.03	\$ 104,452.08
ACTIVITY FUND HMS	81	\$ 65,426.71	\$ -	\$ -	\$ 8.07	\$ 65,434.78
ATHLETIC FUND	29	\$ 16,827.61	\$ 712.00	\$ (4,182.80)	\$ 1.90	\$ 13,358.71
FACILITY ACCOUNT	29	\$ 17,313.71	\$ -	\$ -	\$ 2.13	\$ 17,315.84
SCHOLARSHIP FUND	70	\$ 152,033.28	\$ 550.00	\$ -	\$ 18.76	\$ 152,602.04
<b>GRAND TOTAL</b>		<b>\$ 13,275,221</b>	<b>\$ 2,869,724</b>	<b>\$ (3,427,978)</b>	<b>\$ 3,756</b>	<b>\$ 12,720,723</b>

\* Current statement not available as of time of report. Prior month balances represented.

**BLACKHAWK SCHOOL DISTRICT  
 REVENUE / EXPENDITURES 2020 - 2021 BUDGET to ACTUAL  
 EXPENDITURE BY FUNCTION**

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 10 MONTH APRIL / ACTUAL	OVER (UNDER) BUDGET
<b>Revenue</b>				
6000	Local Revenue Sources	\$ 19,022,156	\$ 19,945,355	\$ 923,199
7000	State Revenue Sources	\$ 17,836,978	\$ 13,665,509	\$ (4,171,469)
8000	Federal Revenue Sources	\$ 771,700	\$ 693,705	\$ (77,995)
9000	Other Financing Sources	\$ 1,250,000	\$ 15,569	\$ (1,234,431)
	<b>Total Revenue</b>	<b>\$ 38,880,834</b>	<b>\$ 34,320,138</b>	<b>\$ (4,560,696)</b>
<b>Expenditures</b>				
<b>1000 INSTRUCTION</b>				
1100	Regular Programs	\$ 16,876,232	\$ 13,058,008	\$ 3,818,224
1200	Special Programs	\$ 5,048,950	\$ 3,721,546	\$ 1,327,404
1300	Vocational Programs	\$ 1,460,120	\$ 1,268,221	\$ 191,899
1400	Other Instructional Programs - Fed.	\$ 171,279	\$ 160,519	\$ 10,760
1500	Non-Public School Programs	\$ -	\$ 5,067	\$ (5,067)
	<b>Total</b>	<b>\$ 23,556,581</b>	<b>\$ 18,213,361</b>	<b>\$ 5,343,220</b>
<b>2000 SUPPORT SERVICES</b>				
2100	Pupil Personnel	\$ 870,268	\$ 656,389	\$ 213,879
2200	Instructional Staff	\$ 1,175,940	\$ 1,313,903	\$ (137,963)
2300	Administration	\$ 2,694,068	\$ 2,157,066	\$ 537,002
2400	Pupil Health	\$ 496,430	\$ 351,024	\$ 145,406
2500	Business	\$ 257,650	\$ 185,242	\$ 72,408
2600	Operation & Maintenance	\$ 3,636,050	\$ 2,713,666	\$ 922,384
2700	Student Transportation	\$ 2,494,500	\$ 1,861,916	\$ 632,584
2900	Other Support Services	\$ 22,000	\$ 21,602	\$ 398
	<b>Total</b>	<b>\$ 11,646,906</b>	<b>\$ 9,260,808</b>	<b>\$ 2,386,098</b>
<b>3000 Noninstructional Services</b>				
3200	Student Activities	\$ 1,191,278	\$ 708,338	\$ 482,940
3300	Community Service	\$ 7,500	\$ 10,758	\$ (3,258)
	<b>Total</b>	<b>\$ 1,198,778</b>	<b>\$ 719,096</b>	<b>\$ 479,682</b>
<b>4000 FACILITIES, CONSTRUCTION</b>				
4600	Bldg. Improv. Svcs - Replacement	\$ 25,000	\$ 39,129	\$ (14,129)
	<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 39,129</b>	<b>\$ (14,129)</b>
<b>5000 OTHER FINANCING USES</b>				
5100	Debt Service	\$ 3,093,453	\$ 3,003,542	\$ 89,911
5200	Fund Transfer	\$ 255,000	\$ 1,344,000	\$ (1,089,000)
5900	Budgetary Reserve	\$ 125,000	\$ 29,559	\$ 95,441
	<b>Total Expenditures</b>	<b>\$ 39,900,718</b>	<b>\$ 32,609,495</b>	<b>\$ 7,291,223</b>
	<b>Revenues exceeding Expenditures</b>	<b>\$ (1,019,884)</b>	<b>\$ 1,710,644</b>	<b>\$ 2,730,528</b>

**BLACKHAWK SCHOOL DISTRICT  
 REVENUE / EXPENDITURES 2020 - 2021 BUDGET to ACTUAL  
 EXPENDITURE BY FUNCTION**

ACCT	DESCRIPTION	PRIOR YEAR		PRIOR YEAR		2020-2021	
		2019-2020 BUDGET TOTAL	2019-2020 10MONTH APRIL / ACTUAL	2019-2020 BUDGET TOTAL	2019-2020 10MONTH APRIL / ACTUAL	2020-2021 BUDGET TOTAL	2020-2021 10MONTH APRIL / ACTUAL
<b>Revenue</b>							
6000	Local Revenue Sources	\$ 20,055,537	\$ 19,522,006	\$ 19,022,156	\$ 19,945,355		
7000	State Revenue Sources	\$ 17,624,678	\$ 12,466,692	\$ 17,836,978	\$ 13,665,509		
8000	Federal Revenue Sources	\$ 543,700	\$ 239,878	\$ 771,700	\$ 693,705		
9000	Other Financing Sources	\$ -	\$ 82,163	\$ 1,250,000	\$ 15,569		
	<b>Total Revenue</b>	<b>\$ 38,223,915</b>	<b>\$ 32,309,739</b>	<b>\$ 38,880,834</b>	<b>\$ 34,320,138</b>		
<b>Expenditures</b>							
<b>1000 INSTRUCTION</b>							
1100	Regular Programs	\$ 16,158,219	\$ 11,861,354	\$ 16,876,232	\$ 13,058,008		
1200	Special Programs	\$ 4,700,749	\$ 3,746,840	\$ 5,048,950	\$ 3,721,546		
1300	Vocational Programs	\$ 1,530,163	\$ 1,140,330	\$ 1,460,120	\$ 1,268,221		
1400	Other Instructional Programs - Fed.	\$ 157,034	\$ 113,106	\$ 171,279	\$ 160,519		
1500	Non-Public School Programs	\$ -	\$ -	\$ -	\$ 5,067		
	<b>Total</b>	<b>\$ 22,546,165</b>	<b>\$ 16,861,629</b>	<b>\$ 23,556,581</b>	<b>\$ 18,213,361</b>		
<b>2000 SUPPORT SERVICES</b>							
2100	Pupil Personnel	\$ 849,289	\$ 592,433	\$ 870,268	\$ 656,389		
2200	Instructional Staff	\$ 996,635	\$ 909,669	\$ 1,175,940	\$ 1,313,903		
2300	Administration	\$ 2,448,569	\$ 2,007,292	\$ 2,694,068	\$ 2,157,066		
2400	Pupil Health	\$ 441,296	\$ 366,285	\$ 496,430	\$ 351,024		
2500	Business	\$ 412,549	\$ 286,928	\$ 257,650	\$ 185,242		
2600	Operation & Maintenance	\$ 3,665,555	\$ 2,786,049	\$ 3,636,050	\$ 2,713,666		
2700	Student Transportation	\$ 2,429,737	\$ 1,945,860	\$ 2,494,500	\$ 1,861,916		
2900	Other Support Services	\$ 20,925	\$ 21,502	\$ 22,000	\$ 21,602		
	<b>Total</b>	<b>\$ 11,264,555</b>	<b>\$ 8,916,016</b>	<b>\$ 11,646,906</b>	<b>\$ 9,260,808</b>		
<b>3000 Noninstructional Services</b>							
3200	Student Activities	\$ 1,309,246	\$ 814,941	\$ 1,191,278	\$ 708,338		
3300	Community Service	\$ 7,500	\$ 7,500	\$ 7,500	\$ 10,758		
	<b>Total</b>	<b>\$ 1,316,746</b>	<b>\$ 822,441</b>	<b>\$ 1,198,778</b>	<b>\$ 719,096</b>		
<b>4000 FACILITIES, CONTRSTRUCTION</b>							
4600	Bldg. Improv. Svcs - Replacement	\$ -	\$ -	\$ 25,000	\$ 39,129		
	<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 39,129</b>		
<b>5000 OTHER FINANCING USES</b>							
5100	Debt Service	\$ 3,091,878	\$ 1,929,482	\$ 3,093,453	\$ 3,003,542		
5200	Fund Transfer	\$ 55,000	\$ 5,000	\$ 255,000	\$ 1,344,000		
5900	Budgetary Reserve	\$ 225,000	\$ -	\$ 125,000	\$ 29,559		
	<b>Total Expenditures</b>	<b>\$ 38,499,344</b>	<b>\$ 28,534,568</b>	<b>\$ 39,900,718</b>	<b>\$ 32,609,495</b>		
	<b>Revenues exceeding Expenditures</b>	<b>\$ (275,429)</b>	<b>\$ 3,775,171</b>	<b>\$ (1,019,884)</b>	<b>\$ 1,710,644</b>		

**BLACKHAWK SCHOOL DISTRICT  
 REVENUE / EXPENDITURE 2020 - 2021 BUDGET to ACTUAL  
 EXPENDITURE BY OBJECT**

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 10 MONTH APRIL / ACTUAL	OVER (UNDER) BUDGET
<b>Revenue</b>				
6000	Local Revenue Sourc	\$ 19,022,156	\$ 19,945,355	\$ 923,199
7000	State Revenue Sourc	\$ 17,836,978	\$ 13,665,509	\$ (4,171,469)
8000	Federal Revenue Sou	\$ 771,700	\$ 693,705	\$ (77,995)
9000	Other Financing Sour	\$ 1,250,000	\$ 15,569	\$ (1,234,431)
<b>Total Revenue</b>		<b>\$ 38,880,834</b>	<b>\$ 34,320,138</b>	<b>\$ (4,560,696)</b>

ACCT	DESCRIPTION	2020-2021 BUDGET TOTAL	2020-2021 10 MONTH APRIL / ACTUAL	OVER (UNDER) BUDGET
<b>Expenditures</b>				
100	Salaries	\$ 16,573,300	\$ 12,692,246	\$ 3,881,054
200	Benefits	\$ 10,507,116	\$ 8,230,261	\$ 2,276,855
300	Professional/Technic	\$ 1,019,777	\$ 602,095	\$ 417,682
400	Property Services	\$ 749,640	\$ 558,769	\$ 190,871
500	Other Services	\$ 5,218,551	\$ 4,303,285	\$ 915,266
600	Supplies/Books	\$ 1,650,426	\$ 1,508,324	\$ 142,102
700	Equipment/Property	\$ 643,412	\$ 307,812	\$ 335,600
800	Other Objects	\$ 1,533,496	\$ 1,467,703	\$ 65,793
900	Other Financial Uses	\$ 2,005,000	\$ 2,939,000	\$ (934,000)
<b>Total Expenditures</b>		<b>\$ 39,900,718</b>	<b>\$ 32,609,495</b>	<b>\$ 7,291,223</b>

**Revenues exceeding Exp \$ (1,019,884) \$ 1,710,644 \$ 2,730,528**

0.817265859

**BLACKHAWK SCHOOL DISTRICT  
 REVENUE / EXPENDITURE 2020 - 2021 BUDGET to ACTUAL  
 EXPENDITURE BY OBJECT**

ACCT	DESCRIPTION	PRIOR YEAR		2020-2021	
		2019-2020 BUDGET TOTAL	2019-2020 10 MONTH APRIL / ACTUAL	2020-2021 BUDGET TOTAL	2020-2021 10 MONTH APRIL / ACTUAL
<b>Revenue</b>					
6000	Local Revenue Sources	\$ 20,055,537	\$ 19,522,006	\$ 20,055,537	\$ 19,945,355
7000	State Revenue Sources	\$ 17,624,678	\$ 12,465,692	\$ 17,624,678	\$ 13,665,509
8000	Federal Revenue Sources	\$ 543,700	\$ 239,878	\$ 543,700	\$ 693,705
9000	Other Financing Sources	\$ -	\$ 82,163	\$ -	\$ 15,569
	<b>Total Revenue</b>	<b>\$ 38,223,915</b>	<b>\$ 32,309,739</b>	<b>\$ 38,223,915</b>	<b>\$ 34,320,138</b>

<b>Expenditures</b>					
100	Salaries	\$ 15,953,903	\$ 11,945,129	\$ 16,573,300	\$ 12,692,246
200	Benefits	\$ 10,388,834	\$ 7,757,831	\$ 10,507,116	\$ 8,230,261
300	Professional/Technical Services	\$ 716,353	\$ 607,943	\$ 1,019,777	\$ 602,095
400	Property Services	\$ 697,741	\$ 569,386	\$ 749,640	\$ 558,769
500	Other Services	\$ 5,304,474	\$ 4,282,674	\$ 5,218,551	\$ 4,303,285
600	Supplies/Books	\$ 1,532,525	\$ 969,237	\$ 1,650,426	\$ 1,508,324
700	Equipment/Property	\$ 459,168	\$ 428,782	\$ 643,412	\$ 307,812
800	Other Objects	\$ 1,701,346	\$ 1,263,586	\$ 1,533,496	\$ 1,467,703
900	Other Financial Uses	\$ 1,745,000	\$ 710,000	\$ 2,005,000	\$ 2,939,000
	<b>Total Expenditures</b>	<b>\$ 38,499,344</b>	<b>\$ 28,534,568</b>	<b>\$ 39,900,718</b>	<b>\$ 32,609,495</b>

<b>Revenues exceeding Expenditures</b>	\$ (275,429)	\$ 3,775,171	\$ (1,676,803)	\$ 1,710,644
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0.741170251



<b>Total Fiscal Year Collections</b>	
<b>Fiscal Year</b>	<b>Collections</b>
2018-19	2,315,433
2019-20	2,356,128
<b>Increase in Collections From Same Period Prior Year</b>	<b>40,694</b>

1.8% Typically a 3% Increase

	July	August	September	October	November	December	January	February	March	April	YTD
<b>Berkheimer</b>											
2019-20	44,186	343,928	161,294	77,388	289,471	200,871	75,875	355,634	176,506	71,913	1,797,067
2020-21	98,861	340,755	156,515	76,514	320,762	147,488	90,492	332,430	184,613	84,394	1,832,824
<b>Increase/(Decrease) In Collections From Same Month Prior Year</b>	<b>54,675</b>	<b>(3,173)</b>	<b>(4,779)</b>	<b>(874)</b>	<b>31,291</b>	<b>(53,383)</b>	<b>14,617</b>	<b>(23,205)</b>	<b>8,107</b>	<b>12,481</b>	<b>35,757</b>
<b>Budget 2020-2021</b>	<b>2,029,667</b>	<b>1,832,824</b>	<b>% Collected</b>	<b>90%</b>							

Real Estate Collections - Analysis  
April 2021

Account #	ASN / Description	Budget	2% Discount July	2% Discount August	Face September	Face October	Penalty November	Penalty December	Penalty January	Penalty February
10-6111-000-000-00-00-000	7588 Current Real Estate Tax -	(143,551)								
10-6111-001-000-00-00-000	6006 REAL ESTATE TAX-CHIPPEWA TWP	8,111,654	1,685,788.12	5,505,912.21	849,987.68	225,009.48	156,498.16	201,028.28	90,851.03	0
10-6111-002-000-00-00-000	6007 REAL ESTATE TAX-PATTERSON HGTS	427,636	81,450.23	138,031.57	157,879.90	16,782.93	12,823.34	21,511.79	15,376.88	
10-6111-003-000-00-00-000	6008 REAL ESTATE TAX-PATTERSON TWP	2,150,065	455,343.05	1,085,886.65	518,798.40	58,571.77	39,613.09	71,613.84	13,464.57	
10-6111-004-000-00-00-000	6009 REAL ESTATE TAX-WEST MAYFIELD	684,077	173,014.64	334,222.89	95,851.11	11,635.82	26,867.41	9,524.65	8,612.54	
10-6111-005-000-00-00-000	6010 REAL ESTATE TAX-DARLINGTON TWP	1,597,080	478,451.34	654,604.35	242,633.57	54,521.67	131,107.69	63,322.19	7,895.36	
10-6111-006-000-00-00-000	6011 REAL ESTATE TAX-DARLINGTON BOR	143,874	29,521.01	51,038.65	29,375.93	8,647.18	12,770.61	1,942.82	6,011.91	792.73
10-6111-007-000-00-00-000	6012 REAL ESTATE TAX-SOUTH BEAVER	2,141,956	415,969.57	1,196,021.90	288,500.81	112,672.39	42,469.03	98,131.02	6,893.39	
10-6111-008-000-00-00-000	6013 REAL ESTATE TAX-ENON VALLEY	134,299	26,899.99	74,418.77	14,001.38	5,503.55	4,396.49	1,847.20	936.14	
10-6112-000-000-00-00-000	6014 INTERIM REAL ESTATE TAX	31,693		1,870.00	1,124.59	7,483.47	1,338.99	11,709.38	3,752.50	1,675.08

Collected Year To Date	15,258,783	3,346,438	9,042,007	2,198,153.37	500,828.26	427,884.81	480,631.17	153,794.32	2,467.81
Collected based on 100% collection Rate	18.5%		50.1%	12.2%	2.8%	2.4%	2.7%	0.9%	0.0%
Collected based on 93% collection Rate	19.9%		53.8%	13.1%	3.0%	2.5%	2.9%	0.9%	0.0%

Budget	2020 Face	Mills	100% Collectable	93% Avg Yearly Collections	YTD Collections excludes Interim
	263,005,086	68.000	17,884,346	16,632,442	16,123,251
	8,064,731	21.640	174,521	162,304	
			18,058,867	16,794,746	

Average Monthly Collections (2007-08 to 2012-13)	July	August	September	October	November	December	January
	16%	45%	26%	4%	4%	3%	2%

2020-2021 (100%)	2020-2021 (89%)
2% Discount	2% Discount
Face	Face
10% penalty	10% penalty

2020-2021 (100%)	2020-2021 (89%)
2% Discount	2% Discount
Face	Face
10% penalty	10% penalty

At 68 Mills: \$ 237,107 Dollar Value of 1 Mill

89% Collected; Based on Total Assessed Value



**Business Manager Cost Comparison  
 April 2021**

**Business Manager As Employee of District:**

<b>Monthly</b>						
<b>Salary</b>	9,567					
<b>Taxes</b>	732					
<b>Benefits</b>		1,557				
<b>PSERS</b>			3,302			
<b>Total</b>					15,157	July 2020 - June 2021 Rate
<b>YTD</b>						
<b>Salary</b>	38,267					
<b>Taxes</b>	2,927					
<b>Benefits</b>		6,228				
<b>PSERS</b>			13,206			
<b>Total</b>					60,629	Year to Date - Employee Cost
<b><u>Contracted Business Manager:</u></b>						
					<b>YTD</b>	
						43,238

**Savings - Compared to Business Manager on Payroll**

17,391

**Self-Funded Health Analysis**

As of April 30, 2021

	<b>July 2020</b>	<b>Aug 2020</b>	<b>Sept 2020</b>	<b>Oct 2020</b>	<b>Nov 2020</b>	<b>Dec 2020</b>
District Premium Contributions	\$ 302,383	\$ 298,664	\$ 299,236	\$ 298,643	\$ 298,091	\$ 294,962
Less: Employee Premium Contribution	(13,780)	(13,140)	(15,554)	(15,386)	(15,377)	(15,304)
<b>Net Contribution</b>	<b>\$ 288,603</b>	<b>\$ 285,524</b>	<b>\$ 283,683</b>	<b>\$ 283,257</b>	<b>\$ 282,713</b>	<b>\$ 279,658</b>

	<b>Jan 2021</b>	<b>Feb 2021</b>	<b>Mar 2021</b>	<b>Apr 2021</b>	<b>May 2021</b>	<b>Jun 2021</b>
District Premium Contributions	\$ 297,043	\$ 293,837	\$ 297,117	\$ 297,117	\$ 296,545	
Less: Employee Premium Contribution	(15,343)	(15,343)	(15,357)	(15,357)	(15,431)	
<b>Net Contribution</b>	<b>\$ 281,700</b>	<b>\$ 278,495</b>	<b>\$ 281,760</b>	<b>\$ 281,760</b>	<b>\$ 281,114</b>	<b>\$ -</b>

<b><u>Expenses Trend</u></b>	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>
<b>July</b>	376,028	188,075	312,464	295,492	283,397	288,603
<b>August</b>	253,193	275,613	306,259	301,366	400,420	285,524
<b>September</b>	405,627	325,709	316,589	271,278	366,931	283,683
<b>October</b>	216,412	276,919	231,946	287,928	379,217	283,257
<b>November</b>	278,339	252,455	273,807	397,303	336,489	282,713
<b>December</b>	360,515	339,794	289,218	320,390	323,071	279,658
<b>January</b>	277,165	352,251	358,439	331,824	418,667	281,700
<b>February</b>	273,505	327,880	373,707	318,292	357,115	278,495
<b>March</b>	550,915	386,644	356,623	398,410	350,868	281,760
<b>April</b>	243,977	283,804	273,292	305,852	334,873	281,114
<b>May</b>	227,231	316,126	357,345	390,587	337,506	
<b>June</b>	272,334	489,789	304,167	283,888	279,914	
<b>Average Month</b>	311,270	317,922	312,821	325,218	347,372	282,651
<b>5 Year Average</b>	322,921				<b>Average Monthly Savings</b>	40,270
<b>5 Year Low</b>	188,075					
<b>5 Year High</b>	550,915					

**Self-Funded Dental Analysis**      As of April 30, 2021

<b>Revenues</b>	<b>July 2020</b>	<b>Aug 2020</b>	<b>Sept 2020</b>	<b>Oct 2020</b>	<b>Nov 2020</b>	<b>Dec 2020</b>
District Premium Contributions	\$ 8,895	\$ 8,853	\$ 8,830	\$ 8,794	\$ 8,672	\$ -
Employee Premium Contributions	-	-	-	-	-	-
Other Income (interest, rebates, etc)	564	497	413	380	355	752
<b>Expenses</b>						
Dental Claims	13,173	11,666	11,363	12,023	7,384	7,057
Other Costs	856	843	854	855	854	836
<b>Net</b>	<b>\$ (4,571)</b>	<b>\$ (3,159)</b>	<b>\$ (2,974)</b>	<b>\$ (3,704)</b>	<b>\$ 790</b>	<b>\$ (7,140)</b>
<b>Adjustment / Transfers</b>	<b>\$ -</b>	<b>\$ (233,461.95)</b>				
<b>Balance</b>	<b>\$ 317,540</b>	<b>\$ 80,919.24</b>	<b>\$ 77,946</b>	<b>\$ 74,241</b>	<b>\$ 75,032</b>	<b>\$ 67,892</b>

<b>Revenues</b>	<b>Jan 2021</b>	<b>Feb 2021</b>	<b>Mar 2021</b>	<b>Apr 2021</b>	<b>May 2021</b>	<b>Jun 2021</b>
District Premium Contributions	\$ 17,343	\$ 8,692	\$ 8,692	\$ 8,752	\$ -	\$ -
Employee Premium Contributions	-	-	-	-	-	-
Other Income (interest, rebates, etc)	380	10	442	903	-	-
<b>Expenses</b>						
Dental Claims	17,426	8,622	8,551	9,300	-	-
Other Costs	855	836	855	852	-	-
<b>Net</b>	<b>\$ (558)</b>	<b>\$ (756)</b>	<b>\$ (272)</b>	<b>\$ (497)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Balance</b>	<b>\$ 67,334</b>	<b>\$ 66,578</b>	<b>\$ 66,306</b>	<b>\$ 65,810</b>	<b>\$ 65,810</b>	<b>\$ 65,810</b>

**Self-Funded Vision Analysis**

As of April 30, 2021

	July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
<b>Revenues</b>						
District Premium Contributions	\$ 3,028	\$ 3,018	\$ 2,997	\$ 2,983	\$ 2,941	\$ -
Employee Premium Contributions	-	-	-	-	-	-
Other Income (interest, rebates, etc)	96	10,981	103	98	90	176
<b>Expenses</b>						
Vision Claims	1,729	1,084	1,827	1,787	1,992	761
Other Costs	263	263	264	264	261	258
<b>Net</b>	\$ 1,132	\$ 12,652	\$ 1,009	\$ 1,030	\$ 778	\$ (843)
<b>Adjustment</b>	\$ -	\$ (7,389)				
<b>Balance</b>	8,800	14,063	15,072	16,102	16,879	16,036
<b>Revenues</b>						
District Premium Contributions	\$ 5,913	\$ 2,964	\$ 2,964	\$ 2,986	\$ -	\$ -
Employee Premium Contributions	-	-	-	-	-	-
Other Income (interest, rebates, etc)	89	2	100	182	-	-
<b>Expenses</b>						
Vision Claims	1,635	779	707	7,610	-	-
Other Costs	260	259	260	259	-	-
<b>Net</b>	\$ 4,107	\$ 1,928	\$ 2,097	\$ (4,701)	\$ -	\$ -
<b>Balance</b>	20,144	22,072	24,169	19,468	19,468	19,468

**Blackhawk School District**  
**Invoice Listing 2020-2021 for FUND: 10**  
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Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
712884	Open	50421	04/01/21	05/04/21	004210ACHIEVEMENT HOUSE CYBER CHARTER SCHOOL	\$1,799.41
APRIL 2021	Open	50421	04/30/21	05/04/21	4615ADVANCE AUTO PARTS	\$46.95
JAN 2021	Open	50421	04/26/21	05/04/21	004209ALLISON CUMMINGS	\$1,200.00
MARCH 2021	Open	50421	04/01/21	05/04/21	004209ALLISON CUMMINGS	\$1,425.00
INV0001246	Open	50421	04/07/21	05/04/21	001486AOT, INC	\$6,970.09
AE39765452	Open	50421	04/02/21	05/04/21	200193APPLE INC	\$2,998.50
AE40780813	Open	50421	04/07/21	05/04/21	200193APPLE INC	\$38.00
AE42587680	Open	50421	04/15/21	05/04/21	200193APPLE INC	\$500.00
BHSD 032921	Open	50421	03/29/21	05/04/21	004108ARMSTRONG SCHOOL DISTRICT	\$5,605.16
BHSD042221	Open	50421	04/22/21	05/04/21	004108ARMSTRONG SCHOOL DISTRICT	\$5,852.00
323744A	Open	50421	04/15/21	05/04/21	5214ATTAINMENT COMPANY INC	\$103.00
302105	Open	50421	04/13/21	05/04/21	1465AZ JANITORIAL	\$851.00
302230	Open	50421	04/20/21	05/04/21	1465AZ JANITORIAL	\$94.19
302380	Open	50421	04/28/21	05/04/21	1465AZ JANITORIAL	\$315.80
APRIL 22 2021	Open	50421	04/22/21	05/04/21	002907Aquatic Gardens	\$257.76
L84913	Open	50421	03/31/21	05/04/21	3030B&R POOLS AND SWIM SHOP	\$140.00
APRIL 2021	Open	50421	04/29/21	05/04/21	7052BARBARA BROWN	\$1,900.00
1138	Open	50421	03/31/21	05/04/21	101056BCRC INC	\$9,491.03
IO7384343-04042021	Open	50421	04/07/21	05/04/21	48BEAVER COUNTY TIMES - ADVERTISING	\$2,482.78
6125874	Open	50421	03/31/21	05/04/21	2378BLICK ART MATERIALS	\$449.90
MARCH 2021 MILEAGE	Open	50421	04/06/21	05/04/21	004053BRANDON TAMBELLINI	\$55.32
1589580	Open	50421	03/01/21	05/04/21	77BRIGHTON MUSIC CENTER	\$14.00
1598082	Open	50421	04/07/21	05/04/21	77BRIGHTON MUSIC CENTER	\$13.90
1256919	Open	50421	05/03/21	05/04/21	92BUTLER GAS PRODUCTS CO	\$250.00
R439959	Open	50421	03/31/21	05/04/21	92BUTLER GAS PRODUCTS CO	\$27.90
MARCH 2021	Open	50421	04/06/21	05/04/21	002891BVIU ESL	\$1,500.00
BL-WAN-3Q-20/21	Open	50421	04/13/21	05/04/21	000891BVIU-FIBERWAN	\$2,911.08
166264	Open	50421	03/31/21	05/04/21	1141CASTLE MAINTENANCE PRODUCTS	\$1,934.60
9907061	Open	50421	06/25/21	05/04/21	5149CDW-G	\$1,947.00
9975001	Open	50421	03/27/21	05/04/21	5149CDW-G	\$27,600.00
B041070	Open	50421	03/29/21	05/04/21	5149CDW-G	\$905.00
B056650	Open	50421	03/31/21	05/04/21	5149CDW-G	\$65.00
B304520	Open	50421	04/05/21	05/04/21	5149CDW-G	\$8,673.00

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74303	Open	50421	10/27/20	05/04/21	1282CENTURY SPORTS	\$1,953.74
75129	Open	50421	03/01/21	05/04/21	1282CENTURY SPORTS	\$18.41
75161	Open	50421	03/08/21	05/04/21	1282CENTURY SPORTS	\$265.20
75162	Open	50421	03/08/21	05/04/21	1282CENTURY SPORTS	\$533.92
MILEAGE REIMB	Open	50421	04/28/21	05/04/21	000573CHRISTY DESSELLE	\$111.55
CR17353	Open	50421	04/27/21	05/04/21	002705COUNTRYREPORTS	\$88.00
12929	Open	50421	03/31/21	05/04/21	002999CSM Consulting, Inc.	\$1,000.00
715240	Open	50421	04/07/21	05/04/21	002964Commonwealth Charter Academy	\$899.70
CI42522	Open	50421	04/09/21	05/04/21	004234DQE COMMUNICATIONS LLC	\$1,094.50
MARCH 2021	Open	50421	04/26/21	05/04/21	003998ERIC BAKER	\$91.17
REIMB REGION	Open	50421	03/31/21	05/04/21	003998ERIC BAKER	\$36.00
1215906	Open	50421	04/23/21	05/04/21	2495FILTECH INC	\$549.79
39368	Open	50421	04/07/21	05/04/21	004000FLEET SERVICE OF AMERICA	\$856.65
2551650	Open	50421	04/07/21	05/04/21	958FLINN SCIENTIFIC INC	\$40.92
4553	Open	50421	04/21/21	05/04/21	431FRED J. MILLER INC	\$219.90
FS119476	Open	50421	03/20/21	05/04/21	003862FRESHWORKS INC	\$1,511.91
9845067827	Open	50421	03/24/21	05/04/21	1365GRAINGER INC	\$19.88
9846020734	Open	50421	03/23/21	05/04/21	1365GRAINGER INC	\$47.66
9846020742	Open	50421	03/23/21	05/04/21	1365GRAINGER INC	\$47.66
9851007154	Open	50421	03/29/21	05/04/21	1365GRAINGER INC	\$105.24
9854580496	Open	50421	03/31/21	05/04/21	1365GRAINGER INC	\$95.25
9863706611	Open	50421	04/09/21	05/04/21	1365GRAINGER INC	\$11.77
9865905039	Open	50421	04/12/21	05/04/21	1365GRAINGER INC	\$27.83
9865905047	Open	50421	04/12/21	05/04/21	1365GRAINGER INC	\$1,321.18
0012761	Open	50421	03/31/21	05/04/21	1243HANNON COMPANY	\$397.90
32470	Open	50421	04/07/21	05/04/21	002635HARBORCREEK YOUTH SERVICES	\$1,969.72
CHOREOGRAPHER 2021	Open	50421	04/30/21	05/04/21	000497HEATHER KRONK WEST	\$2,000.00
JAN-APRIL 2021	Open	50421	04/30/21	05/04/21	000497HEATHER KRONK WEST	\$1,375.00
APRIL 1 2021	Open	50421	04/01/21	05/04/21	1420HERITAGE VALLEY REHAB	\$3,046.00
13608	Open	50421	04/09/21	05/04/21	002405HORIZON INFORMATION SERVICES	\$1,150.00
13622	Open	50421	04/15/21	05/04/21	002405HORIZON INFORMATION SERVICES	\$1,052.00
2102	Open	50421	03/10/21	05/04/21	002110INSTRUMENTALIST AWARDS	\$148.00
683324	Open	50421	03/31/21	05/04/21	01580JANITORS SUPPLY CO INC.	\$1,073.56
685497	Open	50421	04/29/21	05/04/21	01580JANITORS SUPPLY CO INC.	\$541.66

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98033	Open	50421	04/16/21	05/04/21	003573JB BOOTH & COMPANY	\$98.58
REIMB GALLUP STORE	Open	50421	04/16/21	05/04/21	002158JEFF TRIPODI	\$127.09
MILEAGE FEB 22-APR 14	Open	50421	04/15/21	05/04/21	07153JODI BORRONI	\$68.54
74943	Open	50421	03/31/21	05/04/21	86JOSEPH J. BRUNNER, INC	\$450.00
6205690	Open	50421	04/16/21	05/04/21	160JOSTENS	\$27.33
REIMB EXPENSES	Open	50421	04/26/21	05/04/21	001249KATHIE KISER	\$65.23
424118	Open	50421	03/22/21	05/04/21	002862KELLY SERVICES INC	\$45,698.38
2247745	Open	50421	04/28/21	05/04/21	004259KEYSTONE SPRING SERVICE INC	\$1,577.02
FEB MAR 2021	Open	50421	03/31/21	05/04/21	004219KIMBERLY RAE MARCUS	\$3,000.00
REIMB ORTON	Open	50421	04/06/21	05/04/21	003399KRISTI LEIPER	\$25.00
PDS 5713	Open	50421	03/31/21	05/04/21	002462LEADER SERVICES	\$121.10
1951	Open	50421	04/13/21	05/04/21	003605LEARNING TO SOAR	\$720.00
04/19/2021	Open	50421	04/19/21	05/04/21	8067LINCOLN PARK PERFORMING ARTS SCHOOL	\$27,809.21
REIEMB CRICUT	Open	50421	02/25/21	05/04/21	000252MARIAH BROWN	\$127.24
REIMB MILEAGE APR 2021	Open	50421	04/23/21	05/04/21	000252MARIAH BROWN	\$99.62
APRIL 26 2021	Open	50421	04/26/21	05/04/21	004205MARK C TURNLEY	\$3,750.00
1482	Open	50421	05/01/21	05/04/21	10043McCARTER TRANSIT	\$224,190.00
1483	Open	50421	05/01/21	05/04/21	366MCCARTER TRANSIT INC	\$4,280.60
APRIL 2021 CHARTERS	Open	50421	05/01/21	05/04/21	637MCCARTER TRANSIT INC	\$6,213.30
ARI2103-011-02	Open	50421	04/01/21	05/04/21	002967MHY Family Services	\$2,860.00
87547	Open	50421	04/19/21	05/04/21	003382Micrology Laboratories	\$61.38
93551	Open	50421	03/31/21	05/04/21	004138MONTOUR SCHOOL DISTRICT	\$3,198.27
595731	Open	50421	03/29/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$220.00
596056	Open	50421	03/26/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$130.00
596057	Open	50421	03/26/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$65.00
597486	Open	50421	04/12/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$110.00
597487	Open	50421	04/12/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$110.00
597488	Open	50421	04/12/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$110.00
597489	Open	50421	04/12/21	05/04/21	1461MR JOHN OF PITTSBURGH	\$110.00
REIMB ORTON	Open	50421	04/06/21	05/04/21	003120Mandie Payne	\$25.00
REIMB	Open	50421	04/22/21	05/04/21	004258NATE SARVER	\$31.24
18157259	Open	50421	04/30/21	05/04/21	001016OFFICE DEPOT	\$2,121.82
207021268	Open	50421	04/09/21	05/04/21	914ORKIN PEST CONTROL	\$50.01

**Blackhawk School District**  
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207021290	Open	50421	04/09/21	05/04/21	914ORKIN PEST CONTROL	\$50.01
207021311	Open	50421	04/09/21	05/04/21	914ORKIN PEST CONTROL	\$112.49
207021332	Open	50421	04/09/21	05/04/21	914ORKIN PEST CONTROL	\$50.01
216095536	Open	50421	04/24/21	05/04/21	914ORKIN PEST CONTROL	\$660.89
05793CO21025688	Open	50421	01/25/21	05/04/21	002723OVERDRIVE	\$989.42
1154553	Open	50421	03/29/21	05/04/21	002626PA DEPT OF LABOR & INDUSTRY-B	\$75.51
0641774	Open	50421	03/29/21	05/04/21	003309PA DEPT OF LABOR & INDUSTRY-E	\$75.51
714366	Open	50421	04/06/21	05/04/21	000332PA DISTANCE LEARNING CHARTER SCHOOL	\$1,799.41
200003267	Open	50421	05/03/21	05/04/21	103082PAFPC	\$150.00
716388	Open	50421	04/23/21	05/04/21	003760PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	\$3,578.41
715858	Open	50421	04/20/21	05/04/21	000783PENNSYLVANIA VIRTUAL CHARTER SCHOOL	\$1,799.41
INV785084	Open	50421	04/13/21	05/04/21	528PIONEER MANUFACTURING CO	\$122.50
PERMIT	Open	50421	04/20/21	05/04/21	53POSTMASTER-BEAVER FALLS	\$245.00
04/01/2021	Open	50421	04/01/21	05/04/21	003748PROVIDENT CHARTER SCHOOL	\$1,779.00
382178718A	Open	50421	03/16/21	05/04/21	585PSAT/NMSQT	\$2,210.00
04/19/2021	Open	50421	04/19/21	05/04/21	1346PUBLIC SCHOOL EMPLOYES' RETIRE SYS	\$14.63
APRIL 20 2021	Open	50421	04/20/21	05/04/21	1346PUBLIC SCHOOL EMPLOYES' RETIRE SYS	\$3.95
223147	Open	50421	07/01/20	05/04/21	392Pitt Specialty Supply, Inc	\$351.19
228696	Open	50421	10/01/20	05/04/21	392Pitt Specialty Supply, Inc	\$124.97
9652	Open	50421	04/08/21	05/04/21	003952RAYS SERVICE LLC	\$112.28
9706	Open	50421	04/15/21	05/04/21	003952RAYS SERVICE LLC	\$205.31
7538763	Open	50421	04/02/21	05/04/21	9029REALLY GOOD STUFF INC	\$78.45
1095 REPORTING	Open	50421	04/06/21	05/04/21	002722RESCHINI AGENCY, INC	\$1,337.50
60424428	Open	50421	04/20/21	05/04/21	8RIDDELL/ALL AMERICAN SPORTS CORP	\$3,646.55
378318	Open	50421	04/06/21	05/04/21	1033RYDIN DECAL	\$794.43
J20301-A	Open	50421	04/01/21	05/04/21	004020SABRE EQUIPMENT	\$340.00
3904924-00	Open	50421	04/14/21	05/04/21	SCHOOL SCHOOL HEALTH	\$65.97
0834262-IN	Open	50421	04/19/21	05/04/21	15515SCHOOL NURSE SUPPLY, INC.	\$228.20
INV0044087	Open	50421	04/13/21	05/04/21	003184Schoolsin	\$788.68
385	Open	50421	04/29/21	05/04/21	003491SMALLWOOD'S TIRE	\$10.00
7413	Open	50421	04/09/21	05/04/21	003491SMALLWOOD'S TIRE	\$15.00
56457	Open	50421	04/05/21	05/04/21	003922SRI ROOFING & SHEET METAL	\$674.00



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56460	Open	50421	04/13/21	05/04/21	003922SRI ROOFING & SHEET METAL	\$450.00
35016	Open	50421	04/09/21	05/04/21	002987STAT Staffing Medical Services, Inc	\$383.04
23835	Open	50421	04/16/21	05/04/21	0148STEELE PRINT	\$80.80
01245572	Open	50421	04/12/21	05/04/21	STENHOSTENHOUSE PUBLISHERS	\$288.00
MARCH 2021	Open	50421	04/07/21	05/04/21	003997STEPHEN MARK HAGBERG	\$90.00
REIMB NASN	Open	50421	04/13/21	05/04/21	001459SUSAN HULLIHEN	\$130.00
00023010	Open	50421	03/22/21	05/04/21	180T & L FERGUSON INC	\$718.00
00023011	Open	50421	03/22/21	05/04/21	180T & L FERGUSON INC	\$214.00
00023146	Open	50421	04/06/21	05/04/21	180T & L FERGUSON INC	\$72.00
00023205	Open	50421	04/12/21	05/04/21	180T & L FERGUSON INC	\$72.00
16224	Open	50421	04/13/21	05/04/21	0212TEC ELECTRIC INC.	\$145.00
16225	Open	50421	04/13/21	05/04/21	0212TEC ELECTRIC INC.	\$150.00
16237	Open	50421	04/20/21	05/04/21	0212TEC ELECTRIC INC.	\$500.00
16242	Open	50421	04/21/21	05/04/21	0212TEC ELECTRIC INC.	\$290.00
917288574	Open	50421	08/20/20	05/04/21	01910TENNANT SALES AND SERVICE COMPANY	\$393.07
IVC00000000005574	Open	50421	03/26/21	05/04/21	002201THE EDUCATION CENTER @ THE WATSON INST	\$12,962.40
321	Open	50421	03/31/21	05/04/21	000963THE HOPE ACADEMY	\$4,000.00
083556-1	Open	50421	04/05/21	05/04/21	003882THE MEADOWS PSYCHIATRIC CENTER	\$469.00
INV_FEB_0072	Open	50421	03/30/21	05/04/21	003882THE MEADOWS PSYCHIATRIC CENTER	\$402.00
MARCH 2021	Open	50421	04/01/21	05/04/21	002785THE WESTERN PA SCHOOL FOR BLIND CHILDREN	\$1,127.00
3785	Open	50421	02/03/21	05/04/21	4155THE PREVENTION NETWORK	\$4,507.02
3859	Open	50421	04/07/21	05/04/21	4155THE PREVENTION NETWORK	\$4,507.02
MARCH 2021 MILEAGE	Open	50421	03/31/21	05/04/21	04351TIM LINKENHEIMER	\$47.32
37543477	Open	50421	04/10/21	05/04/21	003175TOSHIBA FINANCIAL SERVICES	\$9,550.00
133922	Open	50421	04/15/21	05/04/21	462TOWN-COUNTRY LAWN & GARDEN CENTER	\$50.82
311588093	Open	50421	03/26/21	05/04/21	000812TRANE INC	\$701.00
311588094	Open	50421	03/26/21	05/04/21	000812TRANE INC	\$701.00
311591903	Open	50421	03/29/21	05/04/21	000812TRANE INC	\$2,686.00
311612855	Open	50421	04/05/21	05/04/21	000812TRANE INC	\$3,149.00
8241	Open	50421	04/12/21	05/04/21	4119TRI-STATE FITNESS, INC.	\$400.00
8242	Open	50421	04/12/21	05/04/21	4119TRI-STATE FITNESS, INC.	\$350.00
1770	Open	50421	04/29/21	05/04/21	002754WEISS BURKHARDT KRAMER LLC	\$12,957.15

Date: 05/04/21

Time: 11:39:20

Release Dates 09/04/02 - 05/05/21

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BAR043

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APRIL 6 2021	Open	50421	04/06/21	05/04/21	004117WHEELS MECHANICAL CONTRACTING	\$960.00
S2502829.001	Open	50421	03/31/21	05/04/21	168YESCO	\$205.73
S2503192-002	Open	50421	04/05/21	05/04/21	168YESCO	\$99.05
S2503192.001	Open	50421	04/01/21	05/04/21	168YESCO	\$193.11
S2505460.001	Open	50421	04/07/21	05/04/21	168YESCO	\$67.43
S2505468.001	Open	50421	04/20/21	05/04/21	168YESCO	\$624.32
S2508290.001	Open	50421	04/15/21	05/04/21	168YESCO	\$67.00
<b>Total Open</b>				\$527,017.96		
<b>Total Paid</b>				\$0.00	<b>Grand Total 171 Paid/Open Invoices</b>	<b>\$527,017.96</b>

Date: 05/04/21

Time: 11:40:31

Release Dates 09/04/02 - 05/05/21

**Blackhawk School District**  
**Invoice Listing 2020-2021 for FUND: 32**  
**Vendor # 000011 - THE**

Page: 1

BAR043

Invoice # \*V\*PA TSA 2021 - ZXG0352

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
APPLICATIN 5	Open	50421	04/19/21	05/04/21	001047BLACKHAWK NEFF	\$4,918.21
APPLICATION 10 3722	Open	50421	04/19/21	05/04/21	004139CALIBER CONTRACTING SERVICES	\$34,644.51
2400470-1	Open	50421	03/31/21	05/04/21	0780ECKLES ARCHITECTURE	\$585.00
2400470-2	Open	50421	03/24/21	05/04/21	004230EXEMPLIS C/O BAUMAN CONTRACT #925993	\$4,908.00
2400470-2	Open	50421	03/25/21	05/04/21	004230EXEMPLIS C/O BAUMAN CONTRACT #925993	\$14,150.00
0006850497	Open	50421	03/29/21	05/04/21	004232GLOBAL C/O BAUMAN OFFICE	\$2,033.50
048	Open	50421	05/03/21	05/04/21	003354INTEGRATED ENVIRONMENTAL SERVICES, LLC	\$1,250.00
93314353	Open	50421	03/24/21	05/04/21	004228NATIONAL C/O BAUMAN OFFICE CONTRACT	\$4,532.00
000243589	Open	50421	04/01/21	05/04/21	004229OFFICE SPECIALTY C/O BAUMAN CONTRACT	\$10,131.32
000269551	Open	50421	03/24/21	05/04/21	004231VERSTEEL C/O BAUMAN OFFICE	\$3,279.64
<b>Total Open</b>				\$80,432.18		
<b>Total Paid</b>				\$0.00	<b>Grand Total 10 Paid/Open Invoices</b>	<b>\$80,432.18</b>

Date: 05/04/21

Time: 11:40:58

Release Dates 09/04/02 - 05/05/21

**Blackhawk School District**  
**Invoice Listing 2020-2021 for FUND: 51**  
**Vendor # 000011 - THE**

Page: 1

BAR043

Invoice # \*V\*PA TSA 2021 - ZXG0352

Invoice #	Stat	Batch	Invoice Date	Release Date	Vendor Number/Name	Invoice Amount
APRIL 2021	Open	50421	04/30/21	05/04/21	002796ALFRED NICKLES BAKERY, INC	\$1,009.54
APRIL 2021 MILEAGE	Open	50421	05/03/21	05/04/21	002925Cherie Fleischman	\$52.14
3714	Open	50421	03/31/21	05/04/21	0780ECKLES ARCHITECTURE	\$5,920.00
INV00070152	Open	50421	04/01/21	05/04/21	000219FOOD SERVICE SOLUTIONS, INC	\$3,925.00
35074242	Open	50421	04/14/21	05/04/21	001880HOBART SERVICE	\$981.03
35077983	Open	50421	04/19/21	05/04/21	001880HOBART SERVICE	\$458.78
ST094713	Open	50421	04/15/21	05/04/21	002794IMLER'S	\$163.20
APRIL 2021	Open	50421	04/30/21	05/04/21	004185MONTEVERDE'S INC	\$3,536.75
27780	Open	50421	04/09/21	05/04/21	1770RICH TURIAN	\$505.80
27789	Open	50421	04/26/21	05/04/21	1770RICH TURIAN	\$285.30
APRIL 2021 MILEAGE	Open	50421	05/01/21	05/04/21	003057SHELLEY HORTON	\$112.22
329717	Open	50421	03/26/21	05/04/21	001861TRIMARK	\$850.18
338181	Open	50421	04/23/21	05/04/21	001861TRIMARK	\$1,274.33
APRIL 2021	Open	50421	04/30/21	05/04/21	003979TURNER DAIRY FARMS INC	\$7,415.41
APRIL 2021	Open	50421	04/30/20	05/04/21	002795US FOODS, INC	\$26,073.66
<b>Total Open</b>					\$52,563.34	
<b>Total Paid</b>					\$0.00	
					<b>Grand Total 15 Paid/Open Invoices</b>	<b>\$52,563.34</b>



## AGREEMENT

**THIS AGREEMENT**, made and entered into this 1<sup>st</sup> day of July, 2021, by and between **ADELPHOI EDUCATION, INC.**, having a principal place of operations located at 1119 Village Way, Latrobe, Pennsylvania, 15650 (hereinafter referred to as "AEI")

**A**

**N**

**D**

The Blackhawk School District, (hereinafter referred to as the "School Entity") enter into this Agreement as follows:

## WITNESSETH

**WHEREAS**, AEI operates an approved private academic school program and special education program for students; and

**WHEREAS**, SCHOOL ENTITY and AEI have entered into a contractual arrangement, as further described herein, wherein AEI will provide certain educational services on behalf of SCHOOL ENTITY.

**NOW THEREFORE**, in accordance with the aforesaid recitals, AEI and SCHOOL ENTITY, intending to be legally bound, hereby agree as follows:

1. **DEFINITIONS.** The following definitions apply regarding the text of this Agreement:

- a. **TERM.** For purposes of this Agreement, "Term" shall be defined as the 2021-2022 school year.
- b. **"PROGRAM".** For purposes of this Agreement, "Program" shall be defined as the educational services provided under the private academic license by AEI which shall consist of the programs listed below in section # 2.
- c. **"PUBLIC SCHOOL".** For purposes of this Agreement, "Public School" shall collectively be defined as all schools of the SCHOOL ENTITY, acting by and through their authorized employees, agents and representatives;
- d. **"STUDENT".** For purposes of this Agreement, "Student" shall be defined as a male or female in elementary, middle school, high school, or an area-vocational school (in grades 1-12) at SCHOOL ENTITY.

2. **PROGRAMS / COSTS / COMMITTED SEATS:** SCHOOL ENTITY shall receive the following services from AEI. The cost of such services is attached hereto as Exhibit "A".

EMOTIONAL SUPPORT

3. **STUDENT ABSENCES:** Authorized student absences, trancies, and unexcused absences lasting ten (10) days or less will be invoiced in accordance with the standard charge. Absences lasting beyond the ten (10) day limit will be invoiced in accordance with the wishes of the SCHOOL ENTITY. AEI will contact the SCHOOL ENTITY before the end of the ten (10) day period to determine the course of action. AEI services beyond ten (10) days will NOT continue unless the SCHOOL ENTITY is willing to guarantee payment for all days missed by the student up to the time of the student's return or appropriate withdrawal from AEI.

4. **TERM.** This Agreement shall be for the duration of the current school year.

5. **COMPLIANCE – STATUTES, REGULATIONS AND GUIDELINES:** During the entire term of this Agreement, AEI and SCHOOL ENTITY warrant to each other that they shall both be and remain in compliance with all applicable statutes, regulations and Department of Education Guidelines or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the educational programs referenced herein.

6. **FACILITIES / ENVIRONMENTAL HEALTH AND SAFETY:**

- a. AEI warrants that its educational facilities conforms to all applicable state and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and the County within which the facility is located, and that said facility has

been approved by the Licensing and Inspection Bureau of the County, and that a valid Certificate of Occupancy has been issued by said Department of Labor and Industry and is on display at each facility.

- b. AEI shall provide to SCHOOL ENTITY upon written request, any original licenses for review.
- c. AEI warrants that its educational facility currently complies with all physical welfare and safety statutes, regulations, ordinances or mandates prescribed or issued by any applicable governmental authority, and that said facility shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.
- d. AEI warrants that its educational facility meets all state and local statutes regarding environmental health and safety and that artificial lighting facilities, heating facilities, ventilation and cleanliness standards are being provided in concert with the Pennsylvania School Code.
- e. AEI has written procedures on file for student and parental/guardian concerns and that complaints are referred to the public school immediately.

7. **SCHOOL FOOD SERVICE:** AEI shall provide all food service via contracted services (through student payment sources) and shall meet all state and local statutes regarding food safety, inspections, and sanitation.

8. **STAFFING:**

- a. AEI warrants that all members of its staff are of good moral character and are at least 21 years of age, that they have been examined by a physician, have had tuberculosis testing, and that each member of the staff has a certificate from a physician on file verifying the examination and results of said examination in accordance with the aforesaid representation.
- b. AEI warrants that all employees and members of its staff are citizens of the United States of America.
- c. AEI warrants that all employees and members of its staff have applied for and received all applicable and appropriate clearance and background information checks, including Federal Fingerprinting Requirements, Criminal History Records as required by 24 P.S. 1-111 and Pennsylvania Child Abuse History Clearances as required by 23 P.S. 6354, and that all records received show no evidence of a criminal background or a background of child abuse.
- d. AEI warrants to the School Entity that all of AEI's employees and staff members currently possess and will continue to maintain and possess all certifications

and/or licenses required by the Commonwealth of Pennsylvania to perform the duties as required of them under this Agreement.

9. **STUDENT ATTENDANCE:**

- a. SCHOOL ENTITY warrants that it shall maintain records of student attendance. The specific method for maintaining attendance records shall be by daily physical check of each student through AEI's administrative and teaching staff. Documentation of said daily physical check in a written attendance log shall be kept on file at AEI, with daily contact to each parent or guardian of said student if said student is not present when school is in session.
- b. AEI will provide for 180 days of education. Make-up dates will be provided by AEI due to inclement weather and emergencies.

10. **STUDENT AND PROGRAM RECORDS:**

- a. AEI warrants that during the entire term of this Agreement, SCHOOL ENTITY shall receive quarterly written progress reports for each SCHOOL ENTITY student. The written progress reports shall include subject and credit information, progress grade information, attendance information, discipline records, student health, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student. Written progress reports may be sent by AEI to the SCHOOL ENTITY more often than quarterly if requested by SCHOOL ENTITY.
- b. AEI and SCHOOL ENTITY, their agents and employee shall perform their respective duties to ensure that records, names and identities, shall remain confidential as required for fulfillment of the terms of this Agreement.

11. **TRANSPORTATION:** SCHOOL ENTITY will be responsible for transportation of its students to AEI.

12. **REQUIREMENTS UNDER SAFE SCHOOLS:** AEI warrants that its educational programs comply with all provisions of Article XIII-A of the School Code as follows:

- a. All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of alcohol or tobacco by any person on school property shall be addressed by AEI's administrative staff immediately. The student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by AEI's administrative staff and the SCHOOL ENTITY, and a written report shall be completed by AEI. Administrative staff shall set for the name of the student and all pertinent information regarding the incident. A copy



of said report shall be placed into the student's file and turned into the Department of Education.

- b. All new incidents involving acts of violence, possession of a weapon and convictions or adjudication of delinquency for acts committed at the AEI educational facility, shall be processed and handled in compliance with 24 P.S. 13-1307-A.
- c. AEI shall follow the SCHOOL ENTITY's Policy with regard to all arrangements with local law enforcement when an incident involving an act of violence occurs, at or near the AEI educational facility.

13. **SCHOOL HEALTH SERVICES:** Student Health Services will be provided jointly by the SCHOOL ENTITY and AEI. AEI employs a Registered Nurse that is available for consultation with students and staff, and provides medication administration training and supervision. Health & Immunization Records and proof of physical examination are to be on file with SCHOOL ENTITY by the date of admission. Additional health services as required by the PA School Code will be jointly shared.

14. **ACADEMIC STANDARDS AND ASSESSMENTS:** AEI warrants that it complies in full with the academic standards and assessment under Chapter 4 of the State Board of Education Regulations and the academic standards for Reading, Writing, Speaking and Listening, and Mathematics as adopted by the State Board of Education.

15. **SPECIAL EDUCATION SERVICES AND PROGRAMS:** AEI and the SCHOOL ENTITY will collaborate in the development of an individualized instruction program for all students and the implementation of special education services for students identified. Special Education Services and provisions required under Chapter 14 of State Board of Education regulations will be strictly followed, including without limitations: (a) a consultation with the student, parents/guardian will occur securing the student, parents/guardians written approval to enroll the student in the program (34 CFR 300.345(c)); (b) the student's IEP will be updated to reflect the decision to enroll the student in the program and the referring district will also update the Evaluation Report prior to admission (34 CFR 300.343); (c) Any services that are not provided by AEI or cannot be provided by AEI during the period of enrollment will be the responsibility of the SCHOOL ENTITY and the student shall be considered as a "dual enrollment" under applicable law; (d) if a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the IDEA "Child Find" provisions and related reporting (34 CFR 300.125), it shall be the responsibility of the SCHOOL ENTITY to conduct the evaluation. AEI shall cooperate and collaborate with the SCHOOL ENTITY to conduct the evaluation. The referring district agrees to fully comply with the applicable law regarding the identification and evaluation of said student for Special Education Services; (e) once a Special Education Student is enrolled, AEI will insure that the student's IEP is updated by the referring district prior to enrollment and once the IEP is received, both parties will insure that all provisions of the IEP are implemented during the education of the student through the use of a Certified Special Education Teacher, or a designee from the referring public school, who will monitor special education provisions, and ongoing communication with the student, parents/guardians,

relevant teaching staff and administration. AEI agrees to update the student IEP annually via a conference with student, parents/guardians, and a designated referring special education representative in accordance with applicable law.

16. **PERIODIC REVIEW OF STUDENTS:** The SCHOOL ENTITY and AEI shall together ensure that a review committee reviews each student for potential return to the SCHOOL ENTITY, at a minimum, at the end of every semester.

17. **ANNUAL REPORT:** AEI shall submit timely End-of-Year Reports to the Department of Education as required on an annual basis.

18. **HOLD HARMLESS/INDEMNIFICATION:** AEI and the SCHOOL ENTITY agree to hold each other harmless and indemnify each other from all claims, causes of actions, or litigation, including expenses costs and attorney's fees, said indemnification including without limitation the AEI Board of Directors, Officer, Shareholders and SCHOOL ENTITY Administrators, Board Members, as follows: (a) to the extent that any claim is asserted regarding the compliance or failure to comply with the IDEA or other applicable Special Education requirement, or to the extent that the SCHOOL ENTITY fails to fulfill any term, covenant or condition of this Agreement, SCHOOL ENTITY agrees to hold AEI harmless and indemnify said approved private provider regarding any claims related to the same, including all costs and attorney fees; (b) to the extent that any claim of negligence is asserted by a third party regarding AEI's failure to comply with applicable State statutes or regulations and fails to fulfill any term, covenant or condition of this Agreement, causing the SCHOOL ENTITY to be a Defendant in litigation by a third party, AEI agrees to hold the SCHOOL ENTITY harmless and indemnify the SCHOOL ENTITY including costs and attorney fees.

19. **INSURANCE:** AEI will carry liability insurance for its employees and its educational programs in the amount of three million (\$3,000,000) dollars for general liability with an additional excess umbrella coverage of seven million (\$7,000,000) dollars. A copy of the liability coverage is available to the SCHOOL ENTITY upon request and is on file in the Kral Administration Office at 1119 Village Way, Latrobe, PA.

20. **INSOLVENCY OF PUBLIC SCHOOL:** If the SCHOOL ENTITY is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of AEI and all payments for services rendered as required hereunder shall become automatically due and payable to AEI within ten (10) days. If said payment is not received, all SCHOOL ENTITY students and related records shall not be entitled to continue to be educated at AEI and said records shall be forwarded by AEI. If said payment is received, the educated SCHOOL ENTITY students shall be entitled to remain for the remainder of the applicable Term.

21. **TERMINATION – SCHOOL ENTITY:** AEI agrees that the SCHOOL ENTITY retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by AEI.

22. **TERMINATION – AEI:** AEI retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by SCHOOL ENTITY for any of the following reasons:

- a. One or more material violations of this Agreement;
- b. Failure to timely comply with AEI’s requests for information regarding any students, or failure to cooperate with AEI staff regarding any procedures set forth herein;
- c. Failure to make any payment required hereunder or pay any AEI invoice when due;
- d. Violation of any provision of the Pennsylvania School Code;
- e. Violation of any provisions of state or federal law.

23. **ASSIGNMENT:** AEI agrees that this Agreement may not be assigned or transferred by AEI or SCHOOL ENTITY and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the SCHOOL ENTITY.

24. **SEPARABILITY:** AEI agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

25. **JURISDICTION AND VENUE:** This Agreement has been made in the Commonwealth of Pennsylvania and shall be interpreted and enforced under the laws of the Commonwealth of Pennsylvania. All legal action related to this Agreement shall be commenced in the Court of Common Pleas of the county in which the school district is located.

26. **MISCELLANEOUS:** This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addressees set forth below:

Adelphoi Education, Inc.  
1119 Village Way  
Latrobe, PA 15650

Blackhawk School District  
500 Blackhawk Road  
Beaver Falls, PA 15010

27. **ENTIRE AGREEMENT:** This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties. No delay or forbearance by AEI in exercising any right or remedy hereunder or in undertaking or performing any act or matter which is not expressly required to be undertaken by AEI shall be construed, respectively, to be a waiver of AEI's rights or to represent any agreement by AEI to undertake or perform such act or matter thereafter.

28. **NONDISCRIMINATION:** AEI agrees that it will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, or need for special education services.

Blackhawk School District

BY: \_\_\_\_\_  
Superintendent Date

Adelphoi Education, Inc.

BY: *DJ Carlquist* \_\_\_\_\_  
Douglas Carlquist, President Date 4-7-2021

# EXHIBIT "A"

## Adelphoi Education Inc. Tuition Schedule July 1, 2021 - June 30, 2022

AEI shall invoice SCHOOL ENTITY on a monthly basis for the student's per diem cost. District agrees to issue payment for all appropriate costs within thirty (30) days following each invoice date during the term of this Agreement.

### EMOTIONAL SUPPORT:

Regular Ed/Special Ed \$149.00

If you are interested in purchasing guaranteed seats at a discounted rate, please enter the number of seats you would like to purchase for the programs listed below. If you do not wish to purchase guaranteed seats, mark 0 or leave blank.

### GUARANTEED SEATS

Number of Seats	Emotional Support Program:
	@ the reduced rate of \$143.53 regular ed/special ed

**TEMPORARY ROAD AGREEMENT**

RECEIVED of **PENNSYLVANIA POWER COMPANY**, a corporation of the Commonwealth of Pennsylvania, the sum of Five Hundred Dollars and 00/100 (\$500.00), in consideration of which I/we do hereby give and grant unto said **PENNSYLVANIA POWER COMPANY**, a corporation of the Commonwealth of Pennsylvania, ("PennPower") its successors and assigns, the right, privilege and authority to use for the purpose of ingress and egress to its New Castle-State Line transmission electric line including construction of a temporary roadway, that certain strip of ground on property located in Darlington Township, Beaver County, Commonwealth of Pennsylvania, Parcel ID 58-003-0127.000 (the "Roadway"). The location of the Roadway shall be located substantially as shown on Exhibit "A" attached hereto and made a part hereof.

PennPower is permitted to construct, maintain and alter the Roadway in any manner, as it may desire to accommodate its use of the Roadway for foot and vehicular traffic.

PennPower agrees that road constructed shall be restored and reseed upon completion of construction and left in as good a condition or better than the start of construction. PennPower shall have no obligation to pay for any crop damage associated with the use of this temporary road access. This temporary road access shall expire six months after completion of construction.

Should PennPower not construct or utilize this Temporary Road Agreement, any obligations contained in this agreement will be null and void.

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

WITNESSED:

GRANTOR:

**BLACKHAWK SCHOOL DISTRICT**

\_\_\_\_\_  
SIGNATURE

BY: \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
PRINTED NAME

ITS: \_\_\_\_\_  
TITLE

# EXHIBIT "A"

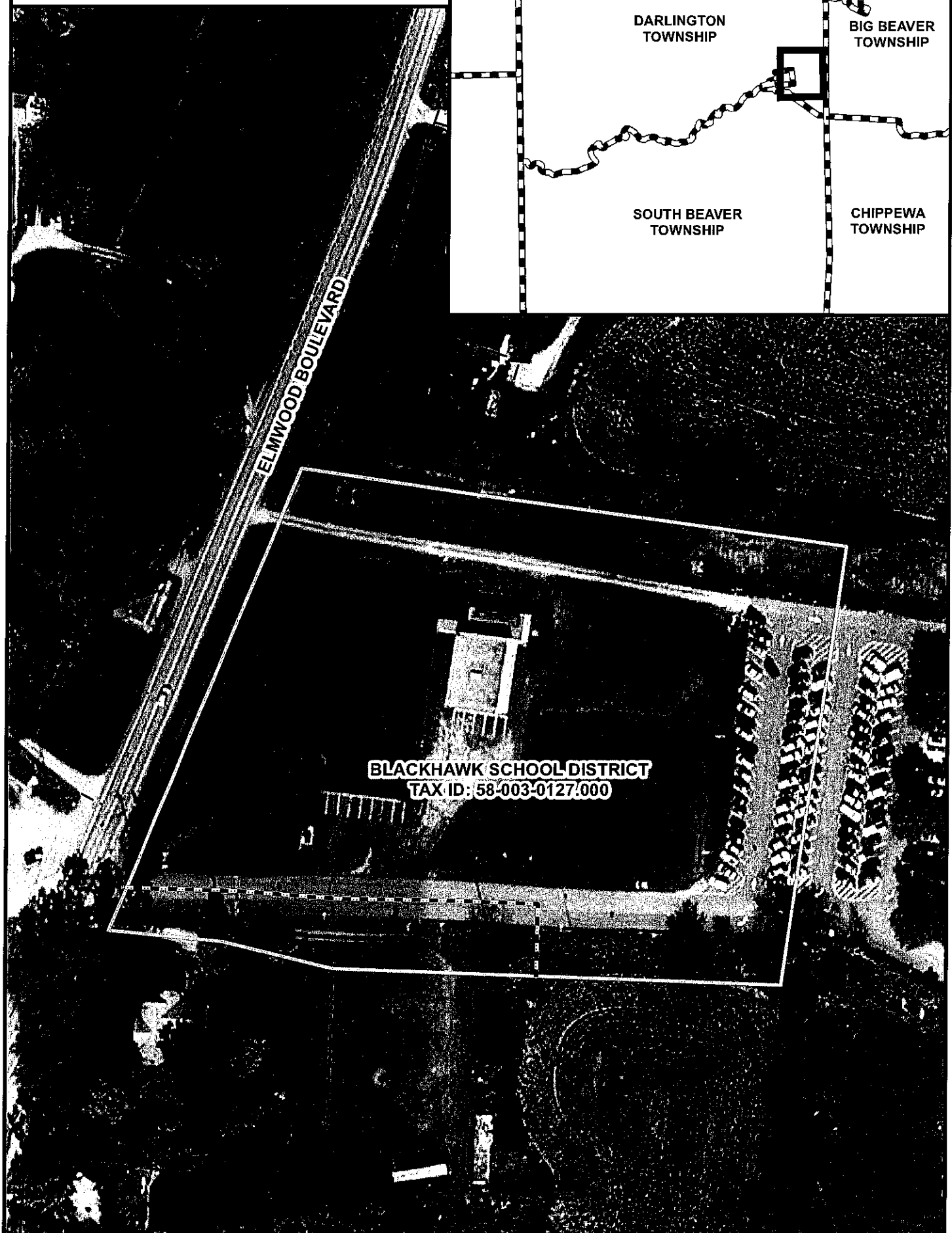
## Vicinity Map

DARLINGTON  
TOWNSHIP

BIG BEAVER  
TOWNSHIP

SOUTH BEAVER  
TOWNSHIP

CHIPPEWA  
TOWNSHIP



ELMWOOD BOULEVARD

**BLACKHAWK SCHOOL DISTRICT**  
TAX ID: 58-003-0127.000

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	
[ ][ ] - [ ][ ] - [ ][ ][ ][ ]	
<b>or</b>	
<b>Employer identification number</b>	
[ ][ ] - [ ][ ][ ][ ][ ][ ]	

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ►	Date ►
------------------	----------------------------	--------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

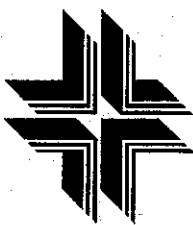
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*





# MEDIC RESCUE

## AMBULANCE SERVICE CONTRACT

by

MEDIC RESCUE AMBULANCE SERVICE

and between

BLACKHAWK SCHOOL DISTRICT

THIS AGREEMENT, entered into this **1st day of July 2021**, by and between, **Blackhawk School District**, a school district existing under the laws of the Commonwealth of Pennsylvania, hereinafter referred to as "SCHOOL DISTRICT", having a principal mailing address of **500 Blackhawk Rd Beaver Falls, PA 15010** and Non-Profit Emergency Services of Beaver County, d/b/a Medic Rescue, having a mailing address of 313 Bridge Street, Bridgewater, PA 15009, hereinafter referred to as "PROVIDER."

WHEREAS, SCHOOL DISTRICT, from time to time, has a need for emergency medical transport by qualified personnel in state licensed ambulances to various primary health care provider organizations within and outside of Beaver County from (i) various of its School District owned facilities and (ii) from various places in Beaver County where school district students or personnel may be by virtue of participation in official school sponsored off-campus activities or during the actual course of employment.

WHEREAS, PROVIDER is licensed, has certified personnel and is qualified to provide such described medical transport services.

WHEREAS, SCHOOL DISTRICT is willing to engage PROVIDER for said transport services and to pay an agreed upon yearly retainer fee.

NOW, THEREFORE, in consideration of the mutual covenant hereinafter set forth, the parties hereto mutually agree as follows:

1. PROVIDER shall, during the period of this Agreement, provide emergency ambulance transport services within Beaver County as required for SCHOOL DISTRICT'S employees and

313 Bridge Street  
Bridgewater, Pennsylvania 15009-2906  
(724) 728-3621  
(724) 728-3696 FAX

students during class hours or during official school business, including curricular and extra curricular events or, for employees, during actual SCHOOL DISTRICT related course of employment.

2. PROVIDER shall make every reasonable effort to promptly respond to all emergency calls within the recommended response time guidelines established by the state of Pennsylvania.

3. PROVIDER will also provide onsite stand-by ambulance service for up to 20 events sponsored by SCHOOL DISTRICT in SCHOOL DISTRICT facilities or within Beaver County, provided that 48 hour advance notice is furnished to PROVIDER. A twenty-four (24) hour notice of cancellation of events is required so that the SCHOOL DISTRICT is not charged with an event. An event is considered to be any activity where our presence is requested or required and shall not exceed three (3) hours in length. If the SCHOOL DISTRICT schedules events in excess of twenty (20) during the term of this contract, the PROVIDER agrees to provide contracted services at a discounted rate of **\$100.00** per hour.

4. If PROVIDER is unable, in the sole determination of its dispatch or management personnel, to provide the type of ambulance transport requested or the timely response to emergency ambulance calls, PROVIDER shall promptly assign said call or calls to mutual aid providers or other designees selected or assigned. In those situations where school nurses, and other school district retained personnel are required to accompany a patient during transport, said personnel expenses shall be provided by SCHOOL DISTRICT.

5. The term of this Agreement shall be for one (1) year commencing on **1<sup>st</sup> day of July 2021** and thereafter will automatically renew on an annual basis unless cancelled by either party. Notice of cancellation shall be provided in writing to the other party at the address first noted hereinabove so that it is received no later than **June 30** of the current term. Failure to do so shall result in the agreement automatically renewing for an additional term unless the parties mutually agree otherwise. The term "emergency transport" or the equivalent shall refer only to vehicular ambulance service arising within the Beaver County service area of PROVIDER and specifically excludes air transport, non- service area transport or any transport other than by motor vehicle ambulance of the type employed by PROVIDER.

6. PROVIDER shall be paid an annual fee of **\$3,400.00** for the services required of it, which shall be made available to the SCHOOL DISTRICT on a twenty-four (24) hour per day, three hundred sixty-five (365) days per year basis for students while engaged in official SCHOOL DISTRICT curricular and extra curricular activities and for SCHOOL DISTRICT employees while acting in an official representative or employee capacity for the SCHOOL DISTRICT while within the course of employment. The annual fees required of the SCHOOL DISTRICT hereunder shall be paid in advance of the commencement of this Agreement.

7. Anything to the contrary herein notwithstanding, this Agreement is not intended to cover, and hereby specifically excludes, the cost of ambulance transport from any other vehicle incident, event or accident involving any vehicle other than those actually registered to and owned by the SCHOOL DISTRICT. SCHOOL DISTRICT shall have no liability to reimburse PROVIDER for emergency transport arising from non SCHOOL DISTRICT owned vehicles, but

PROVIDER shall maintain and possess all rights of third-party billings in said situations and in all situations involving ambulance transport however arising, and SCHOOL DISTRICT shall fully cooperate with PROVIDER to facilitate said billings. The right to third party billing shall not be exercised in situations that are the sole responsibility and liability of the SCHOOL DISTRICT to pay.

8. This Agreement constitutes the entire Agreement between the parties hereto and cannot be changed or amended except by written instrument subsequently executed by the parties hereto; and this Agreement shall be binding upon the parties hereto, their successors and assigns.

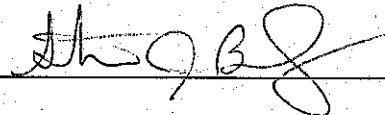
9. This Agreement is entered into by virtue of and pursuant to a Resolution duly adopted by a majority of Board of the SCHOOL DISTRICT at a regular meeting thereof held on the day of \_\_\_\_\_.

IN WITNESS WHEREOF and intending to be legally bound hereby, the parties hereto by their duly appointed officials set their hand and seals the day and year first above written.

PROVIDER:

SCHOOL DISTRICT:

Non-Profit Emergency Services  
of Beaver County, d/b/a Medic Rescue:

By 

By \_\_\_\_\_

System Status Manager  
Medic Rescue

\_\_\_\_\_  
Title

-----  
Title

NON-PROFIT EMERGENCY SVCS  
**DBA MEDIC RESCUE**  
313 BRIDGE ST BEAVER, PA 15009  
(724) 728-3621  
Federal Tax ID# 25-1349503

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April 28, 2021

Blackhawk School District  
500 Blackhawk Rd  
Beaver Falls, PA 15010

---

DESCRIPTION	AMOUNT
Ambulance contract for 2021 – 2022 school year.	\$3,400.00

DETACH ALONG ABOVE LINE AND RETURN STUB WITH YOUR PAYMENT. THANK YOU

---

Blackhawk School District

AMOUNT  
ENCLOSED:

\$

REMIT TO: NON-PROFIT EMERGENCY SVCS  
DBA MEDIC RESCUE  
313 BRIDGE ST  
BEAVER, PA 15009

**MCCARTER TRANSIT, INC  
BLACKHAWK SCHOOL DISTRICT  
SCHOOL BUS DRIVERS**

**5/1/2021**  
Driver Update

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>OPER #</b>	<b>DATE EMP</b>
ATKINSON	ROBERT	22316870	12/2/2014
BARNES	TERI	14088643	4/19/1982
BERG	ERNEST	RH968738	8/30/1988
BLACK	ROBERT	15140954	9/4/2018
BOBIN	JODI	20627307	9/1/1993
BONOMO	DEANNA	19751139	4/1/2009
BOZEK	KAREN	14910721	8/24/2005
BOZEK	WILLIAM	15819949	5/30/2017
BUTLER	JAMES	29572016	8/30/2012
CARNEY	DARLA	21457902	4/1/2019
CARR	DENISE	17190134	3/1/2004
CIENK	TINA	SH561735	3/8/2017
CLOUDS	JEAN	14701732	10/15/2000
CONNORS	DONALD	15785742	9/9/2013
COVER	ROBERT	13722644	8/21/2019
DAVIS	RUSSEL	24352473	9/9/2019
DUNCAN	MARK	21055721	9/7/2011
DUSCH	HELEN	24000151	8/29/1994
DYDYNski	CATHY	32103255	9/18/2019
ENKE	JOHN	31406234	9/4/2018
FERRARO	HEATHER	23883067	8/30/2017
GOEHRING	BONNIE	11820078	8/29/2006
GUTHERIE	DALE	12539119	10/12/2017
HAMMOND	BRYAN	27565410	11/4/2019
HUDSON	RUTH	19135937	9/10/2004
ICENHOUR	ROSS	21262138	11/2/2020
JENKINS	CHARLES	12717063	3/29/2010
JOHNSTON	LINDA	18630415	8/22/2017
JOY	JODI	28051495	9/11/2001
KRANTZ	BRENDA	28631905	8/30/2011
LEIST	CHARLES	13673258	12/2/2013
MCCARTER	JON K	17999814	5/24/1978
MCFADDEN	TOM	20653518	2/14/2008
MODRO	SHERRY	23327559	1/3/2013
MURTON	PATRICIA	11069818	5/1/1991
NAGLREITER	LOIS	17434390	9/10/2019
NAGLREITER	ROBERT	15157813	10/2/2017
NICHOLSON	DALE	18679436	4/9/1980
POWELL	SALLY	12728659	9/22/1976
PROTHERO	JOHN	15231778	4/3/2018
RILEY	DAWN	22933145	9/2/2003
STASIOwSKI	LUCAS	27076650	8/24/2006
STEWART	MICHELLE	24881768	4/13/2015
STURTZ	BETSY	26330306	8/30/2009
TERLIZZI	EDWARD	16998648	2/25/2013
WEST	HOWARD	12026024	9/4/2012
WITHEROW	DAVID	RT962924	3/3/2003
WOOD	BRIAN	28277772	9/19/2019
WOOD	MARGARET	17224923	8/26/1980
YOUNG	SANDRA	21090690	9/13/2012

**MCCARTER TRANSIT, INC****5/1/2021****BLACKHAWK SCHOOL DISTRICT  
VAN DRIVERS**

Driver Update

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>OPER #</b>	<b>DATE EMP</b>
ALEXANDER	KIM	19158243	9/11/1995
AZZARELLO	ANTHONY	08461534	11/2/1987
BIXLER	ROBERT	09276250	8/26/2019
BRATT	VELMA	RS205932	2/23/2021 New Driver
CRAIG	NORMAN T	09629961	9/1/1974
DARR	BRANDI	22812566	11/5/2019
DITULLIO	TONY	11184895	2/2/2021
DONNELLY	JENNIFER	19960776	6/21/1980
DONNELLY	DANIEL	20046192	1/2/2017
FRAZER	LODEMA	19868942	11/2/2020 Remove
GALLAGHER	WILLIAM	22137051	1/2/2019
GITTS	JAMES	18510163	3/1/2011
GREEN	THOMAS	RQ286876	5/8/2017
HAGY	NANNETTE	19693210	5/2/2011
HALL	BECKY	22211008	11/7/2018
HALL	KEITH	20518404	1/23/2020 New Driver
HALLAHAN	PAUL	22752207	9/8/2017
HOGUE	CHERYL	20675951	8/24/2015
JONES	MIKE	20575764	3/14/1984
KISIC	KAREN	18973241	9/3/2019
KREBS	JAMES	28728644	2/7/2012
MERRIMAN	ARCELE	25630747	2/20/2020
MILES	JOSHUA	29369418	5/1/2018
MOORE	GLADDIE	RF370481	8/27/2019
NEWMAN	BEVERLY	19275058	8/27/2012
NEWMAN	ROBERT	20379571	3/2/2020 Remove
PETERS	MICHAEL	20374799	9/4/2018
REDFERN	RONALD	27904186	2/13/2017
REYNOLDS	MICHAEL	21357843	9/24/2013
RADAR	STEVE	21262138	11/2/2020
RICE	HEATHER	29498217	3/1/2021
STASIEWSKI	STEPHANIE	27505031	11/20/2019
WALL	KAREN	23574676	1/6/2015
WHITE-HUDAK	CINDY	11214674	12/2/2014
YORNS	SUSAN	13893469	4/1/2019



**Blackhawk**  
School District

Book	Blackhawk S D Policy Manual
Section	900 Community
Title	Volunteers
Code	916 Vol II 2021
Status	From PSBA

**Legal**

1. 24 P.S. 510
2. 42 U.S.C. 12101 et seq
3. 53 P.S. 6926.1903
4. 43 P.S. 951 et seq
5. Pol. 103
6. Pol. 718
7. Pol. 824
8. 23 Pa. C.S.A. 6303
9. 23 Pa. C.S.A. 6344
10. 23 Pa. C.S.A. 6344.2
11. Pol. 907
12. 23 Pa. C.S.A. 6344.3
13. 23 Pa. C.S.A. 6344.4
14. 24 P.S. 1418
15. 28 PA Code 23.44
16. 23 Pa. C.S.A. 6311
17. Pol. 806
18. Pol. 123
19. Pol. 123.1
20. Pol. 123.2
21. Pol. 805
22. Pol. 113.4
23. Pol. 216
24. 53 P.S. 6926.1901 et seq
25. 53 P.S. 6926.1906
26. Pol. 916
27. 29 U.S.C. 201 et seq
28. 43 P.S. 333.101 et seq
29. 53 P.S. 6926.1905
- 23 Pa. C.S.A. 6301 et seq
- 53 P.S. 6926.301 et seq
- 72 P.S. 7301 et seq
- Pol. 606

**Purpose**

The Board supports and encourages the participation of parents/guardians and community residents to enhance the educational, cocurricular and extracurricular programs of the district.

**Authority**



The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the district.[1]

**The Board prohibits discrimination on the basis of race, color, marital status, creed, religion, ancestry, handicap/disability, age, sex, sexual orientation or national origin in the school environment and all district programs for volunteers.[2][3][4][5][6]**

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[1]

All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment.[7]

### **Definitions**

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

**Adult** - an individual eighteen (18) years of age or older.[8]

**Certifications** - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.[9][10]

**Direct volunteer contact** - the care, supervision, guidance or control of children and routine interaction with children.[8]

**Person responsible for the child's welfare** - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[8]

**Routine interaction** - regular and repeated contact that is integral to a person's volunteer responsibilities.[8]

**Visitor** - a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.[11]

**Volunteer** - an adult, whose role is more than that of a visitor, who voluntarily offers a service to the district without receiving compensation from the district. A volunteer is not a school employee.[10]

The two (2) classifications of volunteers are:

1. **Position Volunteer** - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children. Examples include, but are not limited to, field trip chaperones, tutors, coaches, activity advisor, recess or library aides, etc.
2. **Guest Volunteer** - an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in "Career Day," etc.

### **Delegation of Responsibility**

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

### **Guidelines**

Each prospective position volunteer shall complete and submit a volunteer application.

The names of all position volunteers shall be submitted for approval by the

{ } Board.

{ } Superintendent or designee.

The names of all guest volunteers shall be submitted for approval by the building principal or designee.

Upon approval, volunteers shall be placed on the list of approved volunteers.

Approval shall be required prior to beginning service as a volunteer.

### **Certifications**

Prior to approval, all position volunteers shall submit the following information:

1. PA Child Abuse History Certification - which must be less than sixty (60) months old.[10]
2. PA State Police Criminal History Record Information - which must be less than sixty (60) months old.[10]
3. Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.[9][10][12]

If a position volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit the following information:[10]

1. Federal Criminal History Report - issued at any time since the volunteer established residency.

The Superintendent or designee shall review the information and determine if information is disclosed that precludes service as a volunteer.

Information submitted by volunteers in accordance with this policy shall be maintained centrally in a manner similar to that used for school employees.

Position volunteers shall obtain and submit new certifications every sixty (60) months.[13]

A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.[10]

### **Tuberculosis Test**

Prior to participating in student activities, volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health.[14][15]

### Arrest or Conviction Reporting Requirements

Position volunteers shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law. [12]

The Superintendent or designee shall immediately require a position volunteer to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence. [12]

Failure to accurately report such occurrences may subject the position volunteer to disciplinary action up to and including denial of volunteer service and criminal prosecution. [12]

### Child Abuse Reporting

All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations. [16][17]

### Supervision

Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.

### Training

Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training. [17][18][19][20][21]

### Confidentiality

No volunteer shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer to fulfill **their** responsibilities. Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer has questions about confidentiality of student information, the volunteer should consult with the building principal. [22][23]

### { } Senior Volunteer Tax Credit Program

**Senior volunteer tax credit programs have been shown to provide necessary supports for academic programs while reducing the burden of property taxes on senior citizens who participate in such programs. The positive contributions of senior volunteers and their teamwork with teachers and students can result in a rewarding experience for all.**

**The Board establishes a Senior Tax Reduction Incentive Volunteer Exchange Program to allow individuals who are at least sixty (60) years of age, who own real property in the district and have resided within the district for at least ninety (90) days, to receive a real property tax credit in exchange for volunteer service in the district, as permitted by state law and this policy. [24]**

**The district may seek private and public funding sources to support the program. [25]**

**The Board may adopt and enforce reasonable rules and regulations governing the acceptance and participation of individuals in the program, in accordance with applicable law and Board**

**policy.[1][3]**

**All participants in the Senior Tax Reduction Incentive Volunteer Exchange Program shall comply with the guidelines set forth for other volunteers in the district, including, but not limited to, background check certifications, reports, training and confidentiality requirements.[3][26]**

**Participants receiving other compensation from the district for their services shall not be eligible for the tax credit. Each volunteer service hour provided by an eligible participant shall be provided with a real property tax credit valued at no less than the minimum hourly wage, as required by law.[3][27][28]**

**The rate of a real property tax credit for a participant shall be established by the Board and may not exceed the total amount of real property taxes that are owed.[3]**

**The types of services that participants provide through the program must enhance and provide a direct public benefit to the academic program of the district.[3]**

**The program may not replace or supplant existing employee positions in the district.[29]**

**Real property tax credits shall not be transferable to another individual.**

**{ } Only one (1) participant per household shall be permitted in the program per fiscal year.**

**The Board reserves the right to suspend or discontinue the program at any time; however, participants who have earned real property tax credits shall be entitled to use them in accordance with this policy.**

**PSBA Revision 4/21 ©2021 PSBA**



**Blackhawk**  
School District

Book	Blackhawk S D Policy Manual
Section	800 Operations
Title	District Social Media
Code	816 Vol II 2021
Status	From PSBA

## Legal

1. 24 P.S. 510
  2. Pol. 815
  3. Pol. 913
  4. Pol. 103
  5. Pol. 104
  6. Pol. 911
  7. Pol. 113.4
  8. Pol. 216
  9. Pol. 814
  10. 20 U.S.C. 1232g
  11. 34 CFR Part 99
  12. 42 U.S.C. 12101 et seq
  13. 29 U.S.C. 794
  14. 28 CFR 35.160
  15. Pol. 103.1
  16. Pol. 824
  17. 24 P.S. 1122
  18. 24 P.S. 2070.1a et seq
  19. 22 PA Code 235.1 et seq
  20. U.S. Const. Amend. I
  21. Pol. 317
  22. Pol. 320
  23. 24 P.S. 1303.1-A
  24. 47 U.S.C. 254
  25. Pol. 218
  26. Pol. 220
  27. Pol. 235
  28. Pol. 249
  29. Pol. 317.1
- Knight First Amendment Inst. at Columbia Univ. v. Trump, 928 F.3d 226 (2d Cir. 2019)
- Davison v. Randall, 912 F.3d 666 (4th Cir. 2019)
- Garcetti v. Ceballos, 547 U.S. 410 (2006)
- Mike Campbell v. Cheri Toalson Reish, 986 F.3d 822 (8th Cir. 2021)
- Pickering v. Board of Education, 391 U.S. 563 (1968)
- Connick v. Myers, 461 U.S. 138 (1983)
- Rankin v. McPherson, 483 U.S. 378 (1988)
- Pol. 801

**Purpose**

The purpose of this policy is to establish the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

## **Definitions**

**Social media** - a category of Internet-based resources that integrate user-generated content and user participation to share information, ideas, personal messages and other content, including photos and videos. Social media includes **social networks**, which are online platforms where users can create profiles, share information and personal messages, and connect with others.

**District-owned social media account** - a social media account, regardless of platform, that is approved by the Board and operated by a designated district employee(s), and is designed to further the educational mission of the district by providing information to the school community and general public.

**Personal social media account** - a social media account, regardless of platform, that is attributed to and operated by an employee, individual school director or student for personal use and is not approved by the Board as an official communications channel of the district.

### **[Choose this option if district establishes one or more social media accounts as a designated public forum and allows comments on posts]**

{ } **Designated public forum** - created when a district-owned social media account is intentionally opened for use by the public as a place for expressive activity where members of the public may communicate, post or comment on information, subject to viewpoint neutral rules designated by the Board. In terms of social media, this would include the ability of public users to comment on or reply to social media posts, pictures, or videos.

### **[Choose this option if district establishes social media accounts as a nonpublic public forum which disables the ability to comment on posts for one or more accounts]**

{ } **Nonpublic forum** - created when a district-owned social media account enables members of the public to read and receive district information, but the district has not designated opportunity for expressive activity by the public, and no commenting or posting of information by members of the public is permitted. In terms of social media, the ability to comment, post or reply is disabled on the district's account for public users.

## **Authority**

The Board shall approve all official social media accounts created and/or maintained as district-owned accounts.[1]

{ } including social media accounts for individual schools within the district.

All district-owned social media accounts shall display the official name and

{ } logo

{ } seal

{ } mascot

of the district.

{ } or the individual district school.

### **[Choose one or both of the appropriate options on forum, in consultation with school solicitor – the district may designate on the platform which forum type is applicable for the account]**

{ } The Board establishes that district-owned social media accounts may operate as a **designated public forum**, where the public may comment and interact with information posted by the district, subject to the Board's established rules.

{ } The Board establishes district-owned social media accounts as a **nonpublic forum** and directs school staff to disable functions allowing public users to comment or post information on district-owned social media accounts.

**[Choose this option and the listing if the district establishes one or more accounts as a designated public forum]**

{ } The Board approves the following rules for public interaction with district-owned social media accounts and directs staff to post this information on the district website and all social media accounts:

The district encourages community members to respond to posts and share comments that are constructive and courteous toward the school community. Statements and opinions expressed by visitors to the account do not reflect the opinions of the district. Questions regarding information should be directed to the building principal or to the Superintendent's office for district-wide information. The district shall review comments and may remove comments which:

1. Are profane, vulgar, harmful to minors or obscene, in accordance with Board policy.[2]
2. Contain threats or contain personal attacks on individuals in the school community.
3. Promote, suggest or encourage illegal activity or incite violence.
4. Promote or endorse commercial products, services or businesses.[3]
5. Contain confidential information.
6. Contain false or libelous statements.
7. Contain hate speech directed at a protected class of individuals, in accordance with Board policy on discrimination and harassment.[4][5]
8. Are spamming in nature (same comment posted repeatedly).

**Delegation of Responsibility**

The Board designates the

{ } Superintendent or designee

{ } Communications Director

{ } Director of Technology

{ } Other \_\_\_\_\_

to oversee all district-owned social media accounts and serve as the primary contact person for district-owned social media accounts.

The Superintendent or designee shall notify students and staff about this policy through employee and student handbooks, posting on the district website and by other appropriate methods.

All district staff assigned to monitor and maintain district-owned social media accounts shall receive training on:

1. Regularly reviewing district-owned social media accounts, in coordination with the district's chief communications representative, to update, remove and/or correct information.[6]



2. Complying with confidentiality provisions of student and staff information, in accordance with applicable law, regulations and Board policy and administrative regulations.[7][8]
3. Monitoring content for confidentiality and intellectual property violations, documenting potential violations, and notifying appropriate district staff to consider further action.[7][8][9]
4. Monitoring content for web accessibility standards and responding to public requests for accommodations.[2][4][5]

**[Choose this option if the district establishes a designated public forum]**

5. { } Monitoring public comments and responding, where appropriate, with clarification or redirection to additional information.

**[Choose this option if the district establishes a designated public forum]**

6. { } Monitoring public comments according to the Board's established rules, documenting potential violations, and notifying appropriate district staff to consider further action. Staff shall be provided training to assess comments in a viewpoint neutral manner, based on the Board's approved rules, regardless of the specific subject matter of comments.

**[Choose this option if the district establishes a designated public forum]**

{ } The Board authorizes designated district staff maintaining district-owned social media accounts to remove individual posts or comments by public users that violate the established social media rules of this policy. The Board directs that review and consideration of posts or comments shall not discriminate on the basis of content or viewpoint, and staff must always be able to articulate the reason for removing a specific post, in accordance with Board policy. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions. Posts and comments may not be removed solely because they are critical of the district or district leadership, because they promote an unpopular opinion, or because of their viewpoint if the post or comment otherwise complies with the established social media rules.

**[Choose this option if the district establishes a designated public forum]**

{ } Designated district staff may not block users from accessing or commenting on district-owned social media accounts unless the outside account is identified as a security or system threat or spam account. Staff may consult with the Superintendent or designee and the school solicitor in determining appropriate actions.

## **Guidelines**

### **Posting of Personally Identifiable Information**

The Board authorizes posting of student images in photos or videos depicting the educational process or school-related events on district-owned social media accounts, unless the students' parents/guardians have opted out of sharing directory information under the Family Educational Rights and Privacy Act and Board policy.[7][8][10][11]

{ } or have declined to sign and return the district's notice of photography permission form.

The Board prohibits posting of other personally identifiable information of students on district-owned social media accounts without the consent of the parent/guardian, in accordance with applicable law, regulations and Board policy and administrative regulations.[7][8]

The Board prohibits posting of staff images in photos or videos when a staff member has submitted a request to the Superintendent or designee that their image not be posted publicly online.

{ } The Board directs district staff to post images and information to social media accounts in a manner that protects the safety and security of students and staff, such as posting images without identification.

### Accessibility

The Board directs district staff who maintain district-owned social media accounts to post content that is accessible to individuals with disabilities, to the greatest extent possible based on the limitations of the platform. This shall include, but is not limited to:[4][5][12][13][14][15]

1. Including alternate text descriptions or captions for images.
2. Including captions for video content.
3. Avoiding text that is posted as an image.
4. Creating links and attachments in formats that are accessible to screen readers and other assistive technology.
5. Formatting text so that it is accessible to screen readers and other assistive technology.

All district-owned social media accounts shall contain clear contact information that may be used by members of the public to request accommodations or assistance.

### Intellectual Property Rights

The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on district-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations.[9]

### Connecting with Other Social Media Accounts

Content or information posted to district-owned social media accounts shall not be connected to other social media accounts through linking or tagging if the outside account is for a commercial application, product or service and the district or its employees would receive financial or other compensation as a result of the connection.

{ } When an official Board-approved corporate sponsorship or partnership includes connecting with the sponsor on district-owned social media accounts through linking or tagging, such connections shall be addressed in accordance with the provisions of the approved contract or partnership.

District-owned social media accounts shall not be connected to social media accounts of individual students through linking or tagging.

{ } District-owned social media accounts may be connected through linking or tagging to social media accounts of parent-teacher organizations, district-related booster organizations or similar school-related groups when the content or information has been reviewed and approved by the district's chief communications representative.

### Personal Social Media Accounts

The district shall not authorize, endorse or participate in posting on private social media accounts of individual school directors or school employees.

School directors and employees are strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

In accordance with Board policy establishing professional boundaries, school employees should only communicate with students through district-provided communication devices or platforms, and shall not follow, accept or make requests to connect or be friends with current students on personal social networking or social media platforms.[16]

The district respects employees' freedom of expression. The district does not actively monitor personal social media accounts of current school employees; however, the district reserves the right to address employees' job-related speech or employee speech posted on social media that has the potential to affect the district's operations. Speech that takes place off-site and on an employee's own time, including posting on personal social media accounts, may be addressed if the district establishes that the employee's expression infringed on the interests of the district in promoting the efficient and effective functioning and educational purpose of the district. If employee speech or expression would violate law or Board policy in a traditional forum, it is also prohibited in an online forum. When an employee speaks as a citizen on a matter of public concern, the district shall consult with the school solicitor in determining the appropriate course of action, in accordance with applicable law, regulations and Board policy.[17][18][19][20][21][22]

Student use of personal social media accounts shall be addressed in accordance with applicable Board policies and administrative regulations related to student conduct, expression and students' individual rights and responsibilities. In accordance with Board policy, the district shall provide education on network etiquette and appropriate online behavior for students, including interaction with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.[2][4][23][24][25][26][27][28]

### Consequences

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy and administrative regulations.[16][21][29]

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# Blackhawk

## School District

Book	Blackhawk S D Policy Manual
Section	800 Operations
Title	Electronic Signatures/Records
Code	800.1 Vol II 2021
Status	From PSBA
Legal	<ol style="list-style-type: none"> <li>1. 73 P.S. 2260.101 et seq</li> <li>2. 15 U.S.C. 7001 et seq</li> <li>3. 73 P.S. 2260.301 et seq</li> <li>4. Pol. 800</li> <li>5. 15 U.S.C. 7006</li> <li>6. 73 P.S. 2260.103</li> <li>7. Pol. 815</li> <li>8. 73 P.S. 2260.502</li> <li>9. 73 P.S. 2260.305</li> <li>10. 73 P.S. 2260.306</li> <li>11. 21 P.S. 483.1 et seq</li> <li>12. Pol. 716</li> </ol>

### **Purpose**

Under certain conditions, electronic records and signatures satisfy the requirements of a manual record and/or signature when transacting business. The Board recognizes that the effectiveness of electronic records and signatures depends upon the authenticity and reliability of the signatures and the context in which the electronic records are created, transferred and stored. Therefore, the Board adopts this policy to allow for the use of and acceptance of electronic records and signatures and to establish the guidelines under which electronic signatures may be utilized by the district.[1]

### **Authority**

The Board authorizes the use of electronic signatures in place of manual signatures to conduct district business unless a manual signature is required by law or regulations. Electronic signatures shall have the full force and effect of a manual signature when used in accordance with this policy and applicable law and regulations.[1]

Electronic records filed with or issued by the district shall have the full force and effect of paper records when the requirements of this policy and applicable law and regulations are satisfied.[2][3][4]

This policy applies to the use of electronic records and signatures when permitted or required in connection with district programs and operations.

### **Definitions**

**Electronic record** – any record created, generated, sent, communicated, received, or stored by electronic means.[4][5][6]

**Electronic signature** – an electronic sound, symbol or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record. More simply, it is a paperless means of committing to a contract or other document in a manner that indicates the signer's intent to bind themselves and/or the district.[5][6]

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to direct staff on the parameters for authorized use of electronic signatures related to district programs and operations.

### **Guidelines**

#### **Electronic Recordkeeping**

The maintenance of electronic records and signatures by the district shall comply with the electronic recordkeeping requirements of state and federal laws and regulations and the district's Records Management Plan.[4][7]

Electronic records created or received by the district shall be appropriately attributed to the individual(s) responsible for their creation, authorization and/or approval.

The district may specify the type of electronic signature required on an electronic record, the manner and format in which the electronic signature must be affixed to the electronic record, and the criteria that must be met when an individual uses a third party to file a document if electronic records must be signed by electronic means.[8]

The district shall implement and maintain electronic recordkeeping systems to securely receive, store, and reproduce electronic records and signatures relating to transactions in their original form.[6][9][10]

Such a system shall allow the district to implement:

1. A security procedure for the purposes of verifying that an electronic signature is that of a specific person or for detecting changes or errors in the information in an electronic record.
2. Appropriate control processes and procedures to ensure adequate preservation, disposition, integrity, security, confidentiality and auditability of electronic records.[8]
3. A consistent manner and format in which the electronic records must be created, generated, sent, communicated, received and stored.[8]

#### **Electronic Signatures**

An electronic signature may be used if the law requires a signature unless there is a specific law, regulation, or order that requires records to be manually signed. The issuance and/or acceptance of an electronic signature by the district shall be permitted in accordance with the provisions of this policy and all applicable state and federal laws and regulations. Such electronic signature shall have the full force and effect of a manual signature only if the electronic signature satisfies all of the following requirements:[1][2][11][12]

1. The signing employee is authorized to manually sign the document on behalf of the district.
2. The electronic signature identifies the individual signing the document by their name and position.
3. The individual signing with an electronic signature has signed a statement of exclusive use.
4. The identity of the individual signing with an electronic signature is capable of being validated through the use of an audit trail.

5. The electronic signature and the document to which it is affixed cannot be altered once the electronic signature has been applied.

6. The electronic signature conforms to all other provisions of this policy.

The district shall maintain a secure log of each employee authorized to utilize an electronic signature in connection with district business.[4]

{ } along with a copy of their unique electronic signature.

This policy does not require a specific method for executing an electronic signature. The employee signing a particular document is responsible for verifying that the method chosen is appropriate for the nature of the transaction. Employees must consider confidentiality, authentication of signatures, and verification that the document signed is, in all respects, identical to the one to which the signer intends to bind the district.

Any electronic signature that appears to be forged, altered, or otherwise not authentic, or that is not compliant with law or regulation, this policy or related administrative regulation, is not a valid signature. Should an electronic signature be deemed invalid, the Superintendent or designee may require a manual signature.

All other policies that apply to the execution of contracts or other documents on behalf of the district remain in full force and effect.

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